



WHITE COUNTY, TENNESSEE
DEPARTMENT OF FINANCE
COURTHOUSE ROOM 204
1 EAST BOCKMAN WAY
SPARTA, TENNESSEE 38583
PHONE (931)-836-3216 FAX (931)-836-3343
finance@whitecountyttn.gov

WHITE COUNTY, TENNESSEE
Request for Letters of Interest and Qualifications
Package
for
Bid Number: 2017-0818-01-001

**Letter of Interest and Qualifications for Solid Waste
Disposal Engineering Services**

LOI Opening:
August 18, 2016
2:00pm Central Time

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Advertisement

*Posted for public inspection at
whitecountyttn.gov/bids*

Chad S. Marcum, CPA
Director of Finance



WHITE COUNTY, TENNESSEE
Department of Finance

1 East Bockman Way, Room 204
Sparta, Tennessee 38583
P 931.836.3216
F 931.836.3343
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August 4, 2016

To Whom It May Concern:

The White County Department of Finance, on behalf of the White County Solid Waste Department, is soliciting letters of interest and qualifications for solid waste disposal engineering services from experienced engineering firms. White County operates a permitted Class I and Class III/IV landfill which is located at 6010 Gum Springs Mountain Road in Sparta as well as eleven (11) convenience centers which collect household waste and recyclables. It is the intent of White County, beginning with this request for letters of interest and qualifications, to research and implement practices and policies that create a state of the art solid waste department which will effectively and efficiently serve the citizens of White County for many generations.

The selected engineering firm, including any sub-contracted firms, will be responsible for the performance of a full range of services including but not limited to: studying existing conditions, compliance and regulation assistance, testing, design and engineering, providing technical recommendations, and monthly reporting. Additionally, the selected engineering firm will be expected to attend all solid waste committee meetings and to maintain a constant, open channel of communication with the Solid Waste Director and County Executive. The firm must employ professionals licensed in the State of Tennessee.

All firms interested and capable of meeting the above stated requirements are required to submit a letter of interest and qualifications to the White County Department of Finance no later than Thursday, August 18, 2016 at 2:00pm central time, at which time the letters of interest and qualifications will be opened and considered.

The letter and any supporting documents must be enclosed in a sealed envelope and clearly marked as a response to this request. Information may not be submitted via electronic means. Please include an original and eight (8) copies, all of which should be addressed to:

White County Department of Finance
Attn: Chad S. Marcum
1 East Bockman Way, Room 204
Sparta, Tennessee 38583

Please see the enclosed proposed scope of services in order to provide a full and adequate response to this request for letters of interest and qualifications.

Sincerely,

Chad S. Marcum



The White County Department of Finance, on behalf of the White County Solid Waste Department, is soliciting letters of interest and qualifications for solid waste disposal engineering services from experienced engineering firms.

Proposed Scope of Services

1. **Existing Conditions:** Perform studies to determine if existing landfill conditions are adequate and are in compliance with applicable state and federal environmental regulations. Provide a comprehensive report on the existing conditions as well as recommendations and best course of action for any corrective actions required.
2. **Compliance and Regulations:** Provide continual oversight and recommendations to ensure compliance with applicable state and federal environmental regulations at all Solid Waste Department locations.
3. **Testing:** Perform monthly testing as requested by state or federal regulators, including but not limited to groundwater sampling and methane gas monitoring.
4. **Design and Engineering:** Provide, or cause to be provided, design and engineering services for any new or existing improvements. This includes construction of buildings, loading areas, unloading areas, roadways, leachate systems, or any other solid waste related facility improvements as deemed necessary by the County.
5. **Technical Recommendations:** Provide technical recommendations for current and future solid waste department operations, including but not limited to:
 - a. Landfill expansion or closure
 - b. Alternative means for waste disposal
 - c. Waste recycling
 - d. Waste collection
 - e. Revenue generating practices
 - f. "Green" alternative practices
6. **Report:** Provide a written or oral report, at least monthly, to White County regarding the Solid Waste Department's compliance with state and federal environmental regulations. Additionally, any current or anticipated issues should be addressed in this report.
7. **Other:** Services not specifically stated in this document may also be required, based upon the ever changing environment of solid waste disposal.

The selected engineering firm will report directly to, and be solely responsible to, the White County Executive or a representative as designated by the White County Executive.



Solid Waste Department Locations

Landfill

6010 Gum Springs Mountain Road
Sparta, Tennessee 38583
Class I: SNL 93-107-0136
Class III/IV: DML 93-107-0037

Convenience Centers

Baker's Crossroads

4059 Burgess Falls Road
Sparta, Tennessee 38583
CCC-93-112-0445

Doyle

5820 McMinnville Highway
Doyle, Tennessee 38559
CCC-93-107-0338

Hickory Valley

5262 Hickory Valley Road
Sparta, Tennessee 38583
CCC-93-0514

Highway 84

2289 Monterey Highway
Sparta, Tennessee 38583
CCC-93-0453

Quebeck

110 Quebeck Road
Quebeck, Tennessee 38579
CCC-93-0499

Cassville

181 Cassville Lane
Sparta, Tennessee 38583
CCC-93-107-0337

Eastland

235 Eastland Cemetery Road
Sparta, Tennessee 38583
CCC-93-0498

Highway 42

1928 Roberts Matthew Highway
Sparta, Tennessee 38583
CCC-93-107-0236

Landfill

6010 Gum Springs Mountain Road
Sparta, Tennessee 38583
CCC-93-0471

Red Kap

265 Iris Drive
Sparta, Tennessee 38583
CCC-93-107-0336

Rock House

3737 Crossville Highway
Sparta, Tennessee 38583
CCC-93-107-0235

All convenience center locations accept cardboard, tires, electronics and metal. Paper and plastic are accepted at all locations, except Hickory Valley and Eastland. Oil is accepted at all locations except Eastland.

Any questions regarding this scope of work should be addressed to Denny Wayne Robinson, White County Executive at 931-836-3203 or executive@whitecountyttn.gov.



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Advertisement for LOI

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Take notice that the Director of Finance for White County shall accept sealed written letters of interest and qualifications for solid waste disposal engineering and consulting services for the White County Solid Waste Department.

Proposals or responses must be submitted to the office of the Director of Finance, Room 204, White County Courthouse, Sparta, Tennessee, 38583, no later than 2:00 P.M. central time, August 18, 2016 at which time the letters of interest will be opened and considered.

Copies of letters of interest documents may be obtained at whitecountyttn.gov/bids

The owner (White County) further reserves the right to reject any and all letters of interest, to waive any and all informalities and to negotiate contract terms with the successful firm, and the right to disregard all nonconforming, non-responsive or conditional letters of interest.

Chad S. Marcum
Director of Finance
Publication Date: 08/04/2016