



WHITE COUNTY, TENNESSEE  
DEPARTMENT OF FINANCE  
COURTHOUSE ROOM 204  
1 EAST BOCKMAN WAY  
SPARTA, TENNESSEE 38583  
PHONE (931)-836-3216 FAX (931)-836-3343  
finance@whitecountyttn.gov

**WHITE COUNTY, TENNESSEE**  
**Bid Package**  
*for*  
**Bid Number: 2017-0901-02-003**

**Law Enforcement Patrol Vehicles**

Bid Opening:  
September 1, 2016  
2:00pm Central Time

Contents:  
Information to Bidders  
Specifications  
Bid Forms  
Advertisement

*Posted for public inspection at  
whitecountyttn.gov/bids*



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## **Invitation to bid**

### **Description of items/services requested:**

The White County Government is soliciting bids for the purchase of one (1) or more law enforcement patrol vehicles.

### **General Requirements:**

Proposals, bids, or responses will be accepted by the White County Department of Finance no later than **2:00 p.m. September 1, 2016** (local time). Every document must be enclosed in an envelope clearly marked as a bid document. Any response, bid, or proposal received after the above deadline shall be considered late, and will not be opened or considered. Bid prices must be valid for no less than thirty (30) days from the date of the bid.

All documents shall be submitted to the following address:

Chad S. Marcum, Director of Finance  
White County Department of Finance  
Courthouse Room 204  
1 East Bockman Way  
Sparta, Tennessee 38583

### **Specifications:**

For the purposes of this bid, White County is specifying a Ford 2017 Utility AWD SUV Police Interceptor for which all bids must meet or exceed.

- See detailed specification sheet attached.
- Bids should include delivery to Sparta, Tennessee

It is White County's intention to initially purchase three (3) vehicles under this bid.

Alternate bids and specifications are not acceptable unless specifically asked for and /or authorized.



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## General Bidding Procedures

**Bid Limit:** White County requires all purchases over \$25,000 to be acquired by sealed competitive bids. Exceptions: Fuel, emergency purchases, and any items excluded by statute

**Location:** All bids must be submitted to the White County Department of Finance at or before the announced deadline.

Courthouse Room 204  
1 East Bockman Way  
Sparta, Tennessee 38583

**Bid Document:** For certain projects the Owner will supply a bid form to be completed by the bidder. When such forms are issued, only bids returned with the proper forms will be accepted. Envelopes must be sealed and marked as a bid document. Any bid may be withdrawn prior to the day, date and time as set forth in the "bid invitation". On construction related bids, the envelope must contain the following information visible from the outside: TN License number, expiration date, classifications and limitations.

**Electronic transmissions:** Electronic transmissions will not be accepted except when in the course of the bidding process addendums or other notifications of errors on behalf of the owner places an undue hardship upon prospective bidders. Written notification by the owner must precede the acceptance of Facsimile transmissions.

**Bid Bond:** For construction related bids, in excess of \$25,000 dollars, the owner requires a bid bond equal to five percent of the total price of the bid. Contracts for the services of a construction manager shall require a bid bond in the amount of ten percent. The owner may request bonds on other services as determined by the Finance Department.

**Performance Bond:** For construction related bids, in excess of \$25,000 dollars, the owner requires a performance bond equal to one hundred percent of the contract price. The owner may request bonds other services as determined by the Finance Department.

**Payment Bond:** For construction related bids, in excess of \$25,000 dollars, the owner requires a payment bond equal to one hundred percent of the contract price except as stipulated under T.C.A. 12-4-201. The owner may request bonds other services as determined by the Finance Department.

**Disclosures by bidders:** For construction bids in excess of \$25,000 interested bidders must include the following information on the outside of the envelope containing the bid document: Name, License number, Expiration date thereof, and license classification of the contractors applying to bid as stated in T.C.A. 62-6-119. For construction bids less than \$25,000, the name only is required. White County maintains a drug-free workplace and requires all bidders for construction contracts to comply with T.C.A. 50-9-114.

**Laws and Regulations:** The bidder's attention is directed to the fact that all applicable state laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the contract throughout, and they will be deemed to be included in the contract the same as though herein written out in full. Bidders may be required to provide proof of valid business license and Workers Compensation Insurance if required by law.

**Sub-contracts:** The Bidder is specifically advised that any person, firm, or other party to whom it is proposed to award a sub-contract under this contract must be acceptable to the Owner.



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**Award of Contract:** The owner (White County) further reserves the right to reject any and all bids, to waive any and all informalities and to negotiate contract terms with the successful bidder, and the right to disregard all non-conforming, non-responsive or conditional bids. White County may conduct such investigations as it deems necessary to assist in the evaluation of any bid to establish the responsibility, qualifications, and financial ability of the bidder, proposed sub-contractors and other persons and organizations to perform the work in accordance with the contract documents to the bidder who does not pass any such evaluation to the owner's satisfaction. The contract shall be awarded to the lowest, best and most responsible bidder, whose evaluation by the owner indicates to the owner that the award will be in the best interest of White County. It is also understood that the "apparent low bidder" will be announced at the bid opening; however the "successful bidder", who may or may not be the lowest bidder, will not be announced until all issues, which include, but are not limited to quality, service, conformity to specifications, etc. have been resolved and until a period of review has been completed by the County. White County does not enter into contracts which provide for mediation or arbitration.

**Construction Contracts – Retainage:** The Owner will retain five percent of funds on contracts over \$500,000 dollars per T.C.A. 66-11-144.

**Title VI of the Civil Rights Act of 1964:** All interested parties, without regard of race, color or national origin, shall be afforded the opportunity to bid and shall receive equal consideration. Title VI states "No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program activity receiving Federal financial assistance." White County strives to protect individuals' civil rights through active compliance with the requirements of Title VI.

**Warranty:** The vendor shall provide warranty information on the equipment, components and items bid with the bid submittal.

**Payments:** Invoices that are submitted by the awarded bidder are required to provide accurate and current addresses. Payment terms shall be specified in the bid response, including any discounts for early payment. The Finance Department of White County discourages the practice of picking up checks in person, unless there is an emergency situation.

**Errors in Bids:** When an error is made in extending total prices, the unit bid price will govern. Carelessness in quoting prices or in preparation of bid otherwise, will not relieve the bidder. Erasures or changes to bids must be initialed. Any alteration, erasure, addition to or omission of required information, change of the specifications or bidding schedule, is made at the risk of the bidder.

**Taxes:** White County is tax exempt.

**Tie Bids:** If two or more bidders submit identical bids and is equally qualified; selection shall be made at the discretion of the county based on performance.

**Contractors, Subcontractors and employees:** If work is to be performed during regular school hours when children are present, the county reserves the right to require background checks, dress codes and certain ethical standards of all employees on school property.

**Specification details:** These specifications have been designed to meet a certain level of quality as well as to standardize certain components. In numerous places reference to specific brands of components may have been made. This has been done to establish a certain level of quality and in no way is an attempt to write out vendors of similar or equal equipment components.



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### Bid Form

Project: Law Enforcement Patrol Vehicles

Bid Date: September 1, 2016; 2:00p.m. central time

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

Contact: \_\_\_\_\_

Email Address: \_\_\_\_\_

Bid Amount: \_\_\_\_\_ Dollars per vehicle.  
( \$ \_\_\_\_\_ ) per vehicle.

Estimated Delivery Date: \_\_\_\_\_

Pricing Expiration Date: \_\_\_\_\_

**By submitting a bid, bidder agrees to and confirms that the above bid price is inclusive of all specifications and conditions as outlined in this invitation to bid unless otherwise specifically noted by the bidder.**

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



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## Advertisement for Bid

White County, Tennessee  
Advertisement for Bids  
Bid No. 2017-0901-02-003

Take notice that the Director of Finance for White County shall accept sealed written bids for the purchase of one or more law enforcement patrol vehicles.

Proposals, bids, or responses must be submitted to the office of the Director of Finance, Room 204, White County Courthouse, Sparta, Tennessee, 38583, no later than 2:00 P.M. central time, September 1, 2016 at which time the bids will be opened and considered.

Copies of bid documents may be obtained at [whitecountyttn.gov/bids](http://whitecountyttn.gov/bids)

The owner (White County) further reserves the right to reject any and all bids, to waive any and all informalities and to negotiate contract terms with the successful bidder, and the right to disregard all non-conforming, non-responsive, or conditional bids.

Chad S. Marcum  
Director of Finance  
Publication Date: 08/18/2016

**White County, Tennessee Law Enforcement Patrol Vehicle Detailed Specifications**

**Bidder Information:**

Name of Bidder: \_\_\_\_\_  
 Address of Bidder \_\_\_\_\_  
 Contact name: \_\_\_\_\_  
 Phone number: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

**You must return a copy of these specs with your bid response noting all exceptions and deviations.**

<u>Equipment</u>	<u>Description</u>	<u>YES</u>	<u>NO</u>	<u>List Exception</u>
Type	Sports Utility Vehicle Police Interceptor	_____	_____	_____
Year Model	2017	_____	_____	_____
Condition	New	_____	_____	_____
Delivery	Sparta, Tennessee	_____	_____	_____
Warranty	3-years / 36,000 miles warranty bumper-to-bumper	_____	_____	_____
Warranty	2-years / 100,000 miles powertrain warranty	_____	_____	_____
Manual	include any applicable owner's manuals	_____	_____	_____

<u>Equipment</u>	<u>Description</u>	<u>YES</u>	<u>NO</u>	<u>List Exception</u>
Mechanical	Engine 3.7L V6 Ti-VCT or equivalent			
Mechanical	6-Speed Automatic Transmission			
Mechanical	220-Amp Alternator			
Mechanical	Axle Ratio - 3.65 (AWD) or equivalent			
Mechanical	Battery - Heavy Duty maintenance-free type (78A/750-CCA)			
Mechanical	Police Engine Idle Feature (or equivalent)			
Mechanical	4-Wheel Heavy-Duty Disk brakes with Heavy Duty Front and Rear Calipers			
Mechanical	Column Shifter			
Mechanical	Drive-train: All Wheel Drive			
Mechanical	Heavy Duty Electric Power Assist Steering			
Mechanical	Engine Hour Meter			
Mechanical	Engine Oil Cooler			
Mechanical	Minimum 18.5 gallon fuel tank			
Mechanical	Independent front and rear suspension			
Exterior	Cladding - Black lower body side cladding			
Exterior	Undercarriage deflector plate			
Exterior	Black door handles			
Exterior	Dual Exhaust			
Exterior	Front Door-Lock Cylinders (Front Driver / Passenger / Lift gate)			
Exterior	Glass - 2nd Row, Rear Quarter, and Lift gate Privacy Glass			
Exterior	Black grille			
Exterior	Headlamps: Incandescent high beam; LED low beam			
Exterior	Driver side LED spot lamp			
Exterior	Lift gate - Manual 1-piece with fixed glass and door lock			
Exterior	Mirrors - Black Caps, Power Electric, Manual Folding with Integrated Blind Spot Mirror			
Exterior	Spare - Full size spare tire			
Exterior	Painted black spoiler			
Exterior	Tail Lamps - LED type			

<u>Equipment</u>	<u>Description</u>	<u>YES</u>	<u>NO</u>	<u>List Exception</u>
Exterior	Painted black tailgate handle			
Exterior	Tires - 245/55R18 A/S BSW (or equivalent)			
Exterior	Black wheel lip molding			
Exterior	Wheels - 18' x 8.0 painted black steel with 18" full face wheel covers			
Exterior	Acoustic laminated windshield			
Exterior	Front License Plate Bracket			
Exterior	Front Brush Guard (full)			
Interior	Standard Cargo Hooks			
Interior	Single zone climate control (manual)			
Interior	Door locks - power with rear-door handles and locks inoperable			
Interior	Heavy Duty Thermoplastic Elastomer Flooring			
Interior	Locking glove box			
Interior	Standard Grab Handles			
Interior	Overhead Console lighting and 1st row task lights			
Interior	1st row and Cargo Dome lights			
Interior	Rear view mirror - Day/night			
Interior	Power adjustable pedals			
Interior	2 - 1st row power points			
Interior	Front and Rear Scuff plates			
Interior	1st row police grade cloth trim, duel front bucket seats			
Interior	Power drivers seat / manual passenger seat			
Interior	Built-in steel intrusion plates in both driver and passenger seatbacks			
Interior	2nd row vinyl 60/40 split bench seat (manual fold-flat, no tumble - fixed seat track)			
Interior	Cruise Control			
Interior	Speedometer - Calibrated including digital readout			
Interior	Manual Tilt Steering Wheel with Speed and Audio controls			
Interior	Non-Illuminated sun visors			
Interior	Universal Top Tray - Center of I/P for mounting of aftermarket equipment			

<u>Equipment</u>	<u>Description</u>	<u>YES</u>	<u>NO</u>	<u>List Exception</u>
Interior	Windows - Power 1 touch down driver-side with disable feature			
Interior	Rear Windows - power delete operable from front driver side switches			
Safety/Security	Rollover Stability Control and brake assist			
Safety/Security	Airbags - Driver and Passenger, Side seat, Roll curtain, and canopy			
Safety/Security	Anti-lock brakes with traction control			
Safety/Security	Seatbelt reminder system			
Safety/Security	Child safety locks (capped)			
Safety/Security	LATCH system on rear outboard seat location			
Safety/Security	Seatbelts - adjustable height in 1st row			
Safety/Security	SOS Post crash alert system (or equivalent)			
Safety/Security	Tire pressure monitoring system			
Safety/Security	Rear View Camera - Display in rear view mirror			
Safety/Security	Reverse Sensing System			
Safety/Security	Daytime running lamps			
Functional	Cap-less fuel-filler			
Functional	Front door tether straps (driver/passenger)			
Functional	Radio - AM/FM - CD - MP3 - Clock			
Functional	Power pigtail harness			
Functional	Simple Fleet Key (without microchip)			
Functional	Two-way radio pre-wired			
Functional	Rear Defrost			
Functional	Front speed-sensitive intermittent wipers			
Functional	Rear dual speed wiper			

**This form must be completed and returned with the Bid Form, which indicates the bid price.**