

Denny Wayne Robinson  
County Executive

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**WHITE COUNTY, TENNESSEE**  
Office of County Executive

**Notice of Public Meeting**  
**Regular Call Meeting White County Board of Commissioners**

**Pursuant to T.C.A. § 8-44-103:**, a public meeting of the White County Board of Commissioners will be held, and will transact such business as may lawfully come before them on **Monday, October 21, 2019 at 6pm at White County Courthouse (3rd floor courtroom) 1 E. Bockman Way, Sparta, TN.**

**White County Board of Commissioners**

District 1 Cain Rogers and Andy Haston  
District 3 Lonnie Crouch and Robert McCormick  
District 5 Dillard Quick and Roger Mason  
District 7 Stanley Neal and Bobby McCulley

District 2 Terry Alley and T.K. Austin  
District 4 Lanny Selby and Dakota White  
District 6 Roger Mason and Lee Broyles

**2019 / 2020 Full Court Commission Appointments**  
**Cain Rogers, Chair, Roger Mason, Vice Chair and Lanny Selby, Parliamentarian**

**Agenda**

1. Call to order by Chairman Rogers
2. Prayer
3. Pledge
4. Roll Call
5. Approve and Spread on Minutes Consent Calendar
  - A. Approve minutes from the September 16, 2019 Commission meeting
  - B. Report of Steering Committee A
  - C. Report of Steering Committee B
  - D. Report of Solid Waste Committee
  - E. Report of Financial Management Committee
  - F. Report of Budget Committee
  - G. Report of Beer Board
  - H. O'Connor Utility District Appointment

- H. O'Connor Utility District Appointment
- I. Quarterly Reports
  - a. Sheriff's Department Report
  - b. White County Judicial Commissioners Qtr. Report
  - c. Veterans Service Officer Report
  - d. 911 Agency Call Report
  - e. White County Health Council
  - f. White County Trustee Qtr. Report
  
- 6. Resolutions from the Financial Management Committee
  - a. Resolution # **57-10-2019** – Authorize Enrollment in State of TN Group Ins. Program
  
- 7. Resolutions from Budget Committee
  - a. Resolution # **58-10-2019** Amend General Fund
  - b. Resolution # **59-10-2019** Amend General Purpose School Fund
  
- 8. Resolution # **60-10-2019** Appointment to Planning Commission
  
- 9. Notaries
  
- 10. Recognition of Members from Audience
  
- 11. Old Business
  
- 12. New Business
  
- 13. Adjournment

# White County, Tennessee

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## **Steering A Committee Meeting**

Date: 10/7/2019

Time: 5:30pm

Location: White County Courthouse

Report Recorded by: Paula Hine

The White County Steering Committee A met on Monday, October 7, 2019, at the White County Courthouse. Members present were Stanley Neal, Dakota White, Andy Haston, Robert McCormick, and Roger Mason. Also present were Denny Wayne Robinson, Chad Marcum, Gaylen Barlow, Mike Kerr, and Regina Wilhite. Absent were Dale Bennett and T.K. Austin.

There being a quorum present, the meeting was called to order by County Executive Denny Wayne Robinson and prayer was led by Mr. Robinson.

Mr. Robinson asked for approval of the minutes from the previous meeting. Roger Mason made a motion and Robert McCormick seconded the motion to approve the minutes as presented. The motion was approved by all members.

### Discussion of Sales Tax:

Denny Wayne Robinson informed members the sales tax increase was passed for the City of Sparta and will change to 9.75% November 2019. Mr. Robinson advised members need to decide on pursuing a county-wide tax rate increase. Mr. Robinson stated the decision needs to be made by November 2019 to be put on the ballot for the next election in March 2020. Roger Mason discussed how it would affect the county. Chad Marcum advised the county would benefit as well as the school system. Mr. Marcum informed members when the three elections will be in 2020. No further action was taken.

### Election of 2019-2020 Officers:

Denny Wayne Robinson opened the floor for nominations for Chairman. Roger Mason nominated Stanley Neal. Dakota White made a motion and Andy Haston seconded the motion that all nominations cease and Stanley Neal be elected by acclamation. The motion was approved by all members.

Stanley Neal opened the floor for nominations for Vice Chairman. Dakota White nominated Roger Mason. Robert McCormick made a motion and Andy Haston seconded the motion that all nominations cease and Roger Mason be elected by acclamation. The motion was approved by all members.

Stanley Neal opened the floor for nominations for Secretary. Roger Mason nominated Andy Haston. Dakota White made a motion and Robert McCormick seconded the motion that all nominations cease and Andy Haston be elected by acclamation. The motion was approved by all members.

### Confirmation of Date and Time for 2019-2020 Steering Committee A:

Roger Mason made a motion and Dakota White seconded the motion that the committee meet the first Monday at 5:30 pm every month. The motion was approved by all members.

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Discussion of Property Acquisition by Marvin Blaylock:

Marvin Blaylock was not present and no action was taken.

Discussion of Washington Ave. Speed Zone by Jamie Batson:

Jamie Batson was not present and no action was taken.

Discussion of Problems at S. Bunker Hill Road, Old Cookeville Road, and Mullican Road:

Regina Wilhite was present to discuss the matter and presented pictures of the problem areas where the road is damaged and drainage problems. Ms. Wilhite stated she has discussed the problem with Highway Superintendent Clay Parker repeatedly and the need for asphalt from time to time. Ms. Wilhite stated she was advised by Mr. Parker that he is awaiting a grant that would help with repairs. Stanley Neal advised Mr. Parker would be contacted about the problems and see what can be done. No further action was taken.

Old Business:

None

New Business:

None

There being no further business, Dakota White made a motion and Robert McCormick seconded the motion to adjourn. The motion was approved by all members.

The next meeting will be November 4, 2019, at 5:30 pm.

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Chairman, Steering Committee A

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Secretary, Steering Committee A

# White County, Tennessee

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## **Steering B Committee Meeting**

Date: 10/7/2019

Time: 5:30pm

Location: White County Courthouse

Report Recorded by: Kim England

The White County Steering Committee B met on Monday, October 7, 2019, in the Multi-Purpose room at the White County Courthouse. Members present were Commissioners Cain Rogers, Lonnie Crouch, Bobby McCulley, Lanny Selby and Dillard Quick. Also present was Denny Wayne Robinson, County Executive. Absent were Commissioners Terry Alley and Lee Broyles.

There being a quorum present, the meeting was called to order by CC Chairman, C. Rogers at 5:33pm and prayer was led by Commissioner L. Selby.

C. Rogers asked for approval, of the Minutes, from the September 9th meeting. B. McCulley made a motion to accept the Minutes as presented, L. Crouch seconded the motion. The motion was approved by all members.

### **Election of 2019-2020 Officers:**

C. Rogers opened the floor for nominations for Chairman of Steering Committee B. B. McCulley nominated L. Selby. No further discussion or nominations from the floor. D. Quick made a motion and B. McCulley seconded the motion that all nominations cease and Lanny Selby be elected by acclamation. The motion was approved by all attending members.

L. Selby, Chair opened the floor for nominations for Vice Chairman of Steering Committee B. C. Rogers nominated B. McCulley. No further discussion or nominations from the floor. D. Quick made a motion and L. Crouch seconded the motion that all nominations cease and B. McCulley be elected by acclamation. The motion was approved by all attending members.

L. Selby, Chair opened the floor for nominations for Secretary. B. McCulley nominated D. Quick. No further discussion or nominations from the floor. C. Rogers made a motion and L. Crouch seconded the motion that all nominations cease and D. Quick be elected by acclamation. The motion was approved by all members.

### **Confirmation of Date and Time for 2019-2020 Steering Committee B:**

B. McCulley made a motion and D. Quick seconded the motion that the committee continue to meet the first Monday of each month at 5:30 pm at White County Courthouse. The motion was approved by all members.

L. Selby, Chair requested moving to item # 10 (Update from *Health and Safety Exploratory Sub Committee*) on the Agenda allowing Executive Robinson to complete discussions in the Committee A meeting. All members approved the request.

### **Update from the Health & Safety Exploratory Sub Committee:**

**\*\* See Attached Report from Sub-Committee / Health & Safety Exploratory Meeting**

# White County, Tennessee

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B. McCulley, V. Chair of the *Health & Safety Exploratory Sub Committee* updated Committee B members on the initial meeting. B. McCulley informed members that the first task would be for the Sub Committee to outline the purpose, goals, research and assistance that will be needed by the Sub-Committee as they move forward. Additionally, B. McCulley stated that D. Robinson, Executive agreed to contact CTAS to learn what, if any, enforcement regulations other counties across TN have in place, the cost of said enforcement, and if CTAS may have other resources that would offer helpful insight. The Sub-Committee will meet Monday, November 4<sup>th</sup> at 5:00pm to further discuss any findings and details.

## **Building Permits:**

D. Robinson, Executive informed the Committee that Savage Building Supply recently stopped issuing building permits in White County, and Potters Ace Hardware will issue permits through December 31, 2019. Executive Robinson recommended that the county become the licensed Issuing Agent for residential permits in White County, TN. If approved, all building permits would be issued within the office of the County Executive. Executive Robinson expressed the importance of having someone local that residents and contractors could come to for guidance, basic information and assistance with the required paperwork. Executive Robinson stated that, currently, anyone could apply for a permit on the State of TN website, however, it may be complicated for some residents and builders. B. McCulley referred to an online data source that stated the number of residential permits have drastically increased over the past four-five years. It is estimated that the number of permit requests will continue to grow. Other discussion from the floor included, the overall cost, potential liability, required trainings, and enforcement procedures associated with becoming an Issuing Agent. No further action was taken.

## **Discussion of Sales Tax:**

Executive Robinson informed members the sales tax increase will change to 9.75% in Sparta as of November 2019. Executive Robinson further discussed what options the county has now that the increase has been finalized by the voters in Sparta. Executive Robinson suggested that members decide if the county is interested in receiving a portion of the new revenue. If the Commission plans to implement a county-wide tax rate increase, Mr. Robinson stated the decision would need to be made by November 2019, in order for it to be on the March 2020 ballot. No further action was taken.

## **Old Business:**

None

## **New Business:**

None

There being no further business, B. McCulley made a motion and L. Crouch seconded the motion to adjourn. The motion was approved by all members.

The next meeting will be November 4, 2019, at 5:30 pm.

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Lanny Selby Chairman, Steering Committee B

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Dillard Quick Secretary, Steering Committee B

# White County, Tennessee

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## **HEALTH & SAFETY**

### **Sub-Committee of Steering B Meeting**

Date: 10/7/2019

**Time: 5:00pm**

Location: White County Courthouse / Executive Conference Room

Report Recorded by: Kim England

The Health & Safety Exploratory Sub-Committee met on Monday, October 7, 2019, in the Executive Conference room at the White County Courthouse. Members present were Commissioners Robert McCormick, Bobby McCulley, and Executive Denny W. Robinson. Absent were Commissioners Dillard Quick and T.K. Austin.

There being a quorum present, the meeting was called to order by Executive Robinson at 5:00 pm followed by prayer led by Executive Robinson.

Being the first meeting of the new HSE Sub-Committee there were no previous reports to review.

### **Election of HSE Sub-Committee Officers:**

Executive Robinson opened the floor for nominations for Chairman of the HSE Sub-Committee. B. McCulley nominated T.K. Austin. There was no further discussion or nominations from the floor. B. McCulley made a motion and R. McCormick seconded the motion that all nominations cease and T.K. Austin be elected as Chairman by acclamation. The motion was approved by all attending members.

Executive Robinson opened the floor for nominations for Vice Chairman of the HSE Sub-Committee and nominated B. McCulley. No further discussion or nominations from the floor and B. McCulley accepted nomination. Executive Robinson made a motion and R. McCormick seconded the motion that all nominations cease and B. McCulley be elected as Vice Chairman by acclamation. The motion was approved by all attending members.

B. McCulley, Vice Chairman opened the floor for nominations for Secretary and nominated R. McCormick. No further discussion or nominations from the floor and R. McCormick accepted nomination. Executive Robinson made a motion and B. McCulley seconded the motion that all nominations cease and R. McCormick be elected by acclamation. The motion was approved by all members.

### **Updates from Members of the HSE Sub Committee:**

Executive Robinson gave a brief overview of what the HSE Committee would be task with moving forward. Executive Robinson recommended that the HSE Sub Committee clearly outline

## White County, Tennessee

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the purpose, goals and specifics of what the county would, or would not, include if the *Powers Act* is enacted by White County. Other discussion included recalling the number of calls each member has received regarding property nuisances, trash, overgrown grass, etc. within their districts during the past year. B. McCulley, V. Chair expressed concerns about the broadness of the *Powers Act* and further stated concerns about how to enforce it in its' entirety, if passed. Executive Robinson explained that in order to enact county codes of any sort, items within Resolutions must be clearly defined (i.e. "trash" would need a clear definition). R. McCormick questioned if there were other counties, comparable in size to White County, that have (county) regulations in place. B. McCulley requested that Executive Robinson contact CTAS and ask if they have knowledge of other (smaller) counties who have passed similar (county) regulations and how they fund enforcement. B. McCulley and R. McCormick agreed to make contact with people from neighboring counties and ask how they address nuisances within their counties. No further action was taken.

### New Business:

None

### Confirmation of Date and Time for HSE Sub-Committee Meetings:

After a brief discussion of other commitments, members of the HSE Sub-Committee confirmed that they would meet a minimum of once per month at 5:00pm, prior to Steering Committee B meetings. A motion was made by R. McCormick and seconded by B. McCulley that the HSE Sub Committee meet on the 1<sup>st</sup> Monday of each month (except for holidays that may fall on the 1st Monday) at 5:00 pm at White County Courthouse. The motion was approved by all members.

The HSE Sub-Committee will meet Monday, November 4<sup>th</sup> at 5:00pm at White County Courthouse, Executive Conference Room

### Adjourn:

There being no further business, B. McCulley entertained motion to adjourn. Executive Robinson made motion and R. McCormick seconded to adjourn meeting. The motion was approved by all members.

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T.K. Austin Chairman, HSE Sub-Committee B

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Robert McCormick, Secretary, HSE Sub-Committee

# White County, Tennessee

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## **Solid Waste Committee Meeting**

Meeting Date: 10/07/2019

Time: Following Steering Committee A

Location: White County Courthouse

The White County Solid Waste Committee met on Monday, October 7, 2019 immediately following Steering Committee A at the White County Courthouse. Members present were Stanley Neal, Dakota White, Andy Haston, Robert McCormick, and Roger Mason. Also present were Denny Wayne Robinson, Chad Marcum, and Gaylen Barlow. Absent were Dale Bennett and T.K. Austin.

There being a quorum present, the meeting was called to order by Stanley Neal.

Stanley Neal asked for approval of the minutes from the previous meeting. Roger Mason made a motion and Dakota White seconded the motion to approve the minutes as presented. The motion was approved by all members.

### Election of 2019-2020 Officers:

Stanley Neal opened the floor for nominations for Chairman. Dakota White nominated Roger Mason. Robert McCormick made a motion and Dakota White seconded the motion that all nominations cease and Roger Mason be elected by acclamation. The motion was approved by all members.

Roger Mason opened the floor for nominations for Vice Chairman. Robert McCormick nominated Dakota White. Stanley Neal made a motion and Andy Haston seconded the motion that all nominations cease and Robert McCormick be elected by acclamation. The motion was approved by all members.

Roger Mason opened the floor for nominations for Secretary. Dakota White nominated Andy Haston. Robert McCormick made a motion and Stanley Neal seconded the motion that all nominations cease and Andy Haston be elected by acclamation. The motion was approved by all members.

### Confirmation of Date and Time for 2019-2020 Solid Waste Committee Meeting:

Stanley Neal made a motion and Robert McCormick seconded the motion that the committee meet the first Monday following Steering Committee A every month. The motion was approved by all members.

### Director's Report:

Gaylen Barlow addressed the committee regarding the increased volume of waste received over the past several months. According to data provided by Mr. Barlow, between 2015 and 2017 White County averaged receiving 54.88 tons per day. On a typical day in 2019, 120 tons per day is received. In regards to the Class III/IV landfill, Mr. Barlow stated that contractors must now provide a physical address where they are performing work before dumping. Mr. Barlow also informed the committee that the roll-off truck purchased in Cumberland County last month is in service and operational.

### Engineer's Report:

There was no engineer's report for the month.

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Old Business:

None

New Business:

None

There being no further business, Andy Haston made a motion and Stanley Neal seconded the motion to adjourn. The motion was approved by all members.

The next meeting will be November 4, 2019, following Steering Committee A.

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Roger Mason, Chairman  
Solid Waste Committee

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Andy Haston, Secretary  
Solid Waste Committee

# White County, Tennessee

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## **Financial Management Meeting**

Date: 10/09/2019

Time: 5:00pm

Location: White County Courthouse

The White County Financial Management Committee met on Wednesday, October 9, 2019 at 5:00pm at the White County Courthouse. Members present were Mr. Clay Parker, Mr. Denny Wayne Robinson, Mr. Bobby McCulley, and Mr. Lanny Selby. Also present was Mr. Chad Marcum. Absent were Mr. Lee Broyles, Mr. Dillard Quick, and Mr. Kurt Dronebarger.

There being a quorum present, the meeting was called to order by Mr. Robinson.

Mr. Robinson asked for approval of the minutes from the August 14, 2019 meeting. Mr. Parker made a motion and Mr. McCulley seconded the motion to approve the minutes as presented. On a voice vote, the motion was unanimously approved.

Mr. Robinson opened the floor for nominations for Chairman. Mr. Selby nominated Mr. McCulley. Mr. Selby made a motion and Mr. Parker seconded the motion that all nominations cease and Mr. McCulley be elected by acclamation. On a voice vote, the motion was unanimously approved.

Mr. McCulley opened the floor for nominations for Vice Chairman. Mr. Selby nominated Mr. Quick. Mr. Robinson made a motion and Mr. Parker seconded the motion that all nominations cease and Mr. Quick be elected by acclamation. On a voice vote, the motion was unanimously approved.

Mr. Marcum addressed the committee regarding finance department operations, including payroll tax disbursements and filings as well as sales tax collections. The committee was also informed that the department's accounting software is in the process of being updated, with an anticipated completion date in early spring 2020.

The committee considered a recommendation by the finance department to execute a memorandum of understanding with the State of Tennessee Department of Benefits Administration to offer county and highway employees the State of Tennessee health insurance plans offered to local government agencies. Mr. Marcum informed the board of the benefits and drawbacks of enrolling in the plan, in lieu of purchasing insurance in the private marketplace as is currently White County's practice. Mr. Marcum informed the committee that he felt the state health plan would offer the employees more stability, greater choices, and an overall better product with similar premiums. The committee also discussed the ability of pre-65 retired employees to remain on the plan until they are eligible for Medicare. After a lengthy discussion, Mr. Robinson made a motion and Mr. Selby seconded the motion to switch to the State of Tennessee offered health, dental, and vision plans effective January 1, 2020 and to allow pre-65 retirees to remain on the plan. On a voice vote, the motion was unanimously approved.

## White County, Tennessee

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Mr. Robinson asked the committee for any old business:

Mr. Selby inquired as to the County Commission's actions in September to reallocate wheel tax funding. Mr. Marcum informed the committee that July 2019 allocations had been corrected and that the plan was proceeding with new revenues being allocated appropriately.

Mr. Robinson asked the committee for any new business: There was none.

After discussion, the next meeting was set for Wednesday, January 8, 2020 at 12:00 Noon.

There being no further business, Mr. Parker made a motion and Mr. Selby seconded the motion to adjourn. The motion was approved.

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Chairman, Financial Mgt. Committee

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~~Secretary,~~ Financial Mgt. Committee  
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# White County, Tennessee

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## **Budget Committee Meeting**

Date: 10/07/2019

Time: Following Solid Waste Committee

Location: White County Courthouse

The White County Budget Committee met on Monday, October 7, 2019 following the Solid Waste Committee at the White County Courthouse. Members present were Mr. Cain Rogers, Mr. Roger Mason, Mr. Andy Haston, Mr. Stanley Neal, and Mr. Denny Wayne Robinson. Also present were Mr. Chad Marcum, Mr. Bobby McCulley, and Mr. Mike Kerr.

There being a quorum present, the meeting was called to order by Mr. Rogers.

Mr. Rogers asked for approval of the minutes from the September 9, 2019 meeting. Mr. Robinson made a motion and Mr. Neal seconded the motion to approve the minutes as presented. On a voice vote, the motion was unanimously approved.

Mr. Rogers opened the floor for nominations for Chairman. Mr. Robinson nominated Mr. Mason. Mr. Neal made a motion and Mr. Haston seconded the motion that all nominations cease and Mr. Mason be elected by acclamation. On a voice vote, the motion was unanimously approved.

Mr. Mason opened the floor for nominations for Vice Chairman. Mr. Rogers nominated Mr. Haston. Mr. Mason made a motion and Mr. Neal seconded the motion that all nominations cease and Mr. Haston be elected by acclamation. On a voice vote, the motion was unanimously approved.

Mr. Mason opened the floor for nominations for Secretary. Mr. Neal nominated Mr. Rogers. Mr. Robinson made a motion and Mr. Haston seconded the motion that all nominations cease and Mr. Rogers be elected by acclamation. On a voice vote, the motion was unanimously approved.

The committee considered a School Federal Projects Fund original budget for Fiscal Year 2020 in the amount of \$4,744.76 for IDEA, Discretionary (Special Education), Subfund 891. Mr. Rogers made a motion and Mr. Haston seconded the motion to approve the original budget as presented, contingent upon White County School Board approval. On a voice vote, the motion was unanimously approved.

The committee considered six (6) School Federal Projects Fund budget amendments as follows:

1. Subfund 102 – Title I: \$147,484.44 for additional allocation and carry-over
2. Subfund 201 – Title II: \$23,815.11 for additional allocation and carry-over
3. Subfund 912 – IDEA Preschool: \$3,258.78 for additional allocation and carry-over
4. Subfund 501 – Title V: \$4,389.19 for additional allocation and carry-over
5. Subfund 411 – Title IV: \$10,356.89 for additional allocation and carry-over
6. Subfund 901 – IDEA: \$74,919.46 for carry-over

Mr. Neal made a motion and Mr. Rogers seconded the motion to approve the budget amendments as presented, contingent upon White County School Board approval. On a voice vote, the motion was unanimously approved.

## White County, Tennessee

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The committee considered a General Fund budget amendment in the amount of \$325,600 to appropriate grant funds received and match required for a TNECD Community Development Block Grant for an EMS truck and equipment. Mr. Rogers made a motion and Mr. Neal seconded the motion to approve the amendment as presented and recommend its passage by the full county commission. On a voice vote, the motion was unanimously approved.

The committee considered two (2) General Purpose School Fund budget amendments as follows:

1. School Safety: \$43,370 for additional state school safety grant funds
2. Literacy: \$2,000 for a Dollar General Youth Literacy Foundation grant

Mr. Robinson made a motion and Mr. Haston seconded the motion to approve the amendments as presented and recommend their passage by the full county commission, contingent upon White County School Board approval. On a voice vote, the motion was unanimously approved.

Mr. Mike Kerr addressed the committee regarding his limited ability to staff shifts with part-time personnel due to the very low part-time pay rates. Mr. Kerr explained that White County currently pays a part-time paramedic \$11.33 per hour. According to Mr. Kerr, that same paramedic can average making \$15.00 to \$16.00 per hour at any surrounding county EMS agency. This disparity causes available paramedics to work part-time shifts at other agency instead of White County. After a lengthy discussion, Mr. Neal made a motion and Mr. Mason seconded the motion to adjust the part-time hourly pay rates for EMS personnel as follows: EMT – Basic: \$11.50, EMT – Advanced: \$13.00, Paramedic: \$15.50, Critical Care Paramedic: \$16.25. This motion will not require a budget amendment, as the funds will be taken from already appropriated part-time wages. On a voice vote, the motion was unanimously approved.

Mr. Rogers asked the committee for any old business: There was none.

Mr. Rogers asked the committee for any new business:

Mr. Haston inquired as to the ability of EMS personnel working high school football games to begin being offered free concessions from the concession stand. According to Mr. Haston, the on-duty SRO at the event receives this benefit and that EMS personnel are required to be onsite for the football game to be played as per TSSAA guidelines. Mr. Mason stated that he would communicate with the WCHS football staff in an attempt to address this concern. All members present agreed that this would be a nice gesture. No official action was taken.

After discussion, the next meeting was set for Monday, November 4, 2019 following Solid Waste Committee.

There being no further business, Mr. Rogers made a motion and Mr. Neal seconded the motion to adjourn. On a voice vote, the motion was unanimously approved.

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Chairman, Budget Committee

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Secretary, Budget Committee

# White County, Tennessee

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## **Beer Board Meeting**

Date: 10/15/2019

Time: 12:00pm

Location: White County Courthouse (Executive Conference Room)

Meeting Recorded by: Kim England, Executive Assistant

The White County Beer Board met on Tuesday, October 15, 2019 at 12:00pm in the Executive Conference Room at the White County Courthouse. Members present were Lanny Selby and Bobby McCulley. Absent was Robert McCulley and Denny Robinson, Executive. Also, present was Mr. Pintubhai Patel, d/b/a as Bon Air Market located at 6193 Crossville Hwy, Sparta, TN and two audience members.

## **Call to Order**

There being a quorum present, the meeting was called to order by Chairman Lanny Selby and prayer was led by Commissioner Bobby McCulley.

## **Approval of Minutes**

Chairman Selby asked for approval of the Minutes from the previous meeting, held on March 25, 2019. Commissioner McCulley made a motion, seconded by Commissioner Selby to approve the Minutes as presented. The motion was approved.

## **Election of Committee Officers**

Chairman Selby opened the floor for nominations for Chairman of the 2019/2020 Beer Board. Commissioner McCulley nominated Commissioner Selby, seconded by Commissioner Selby, with no objections, and no other nominations, McCulley made a motion, seconded by Selby that all nominations cease and Commissioner Selby be elected by acclamation. The motion was approved.

Chairman Selby opened the floor for nominations for Vice Chairman of the 2019/2020 Beer Board. Commissioner Selby nominated Commissioner McCulley, with no objections, and no other nominations, Commissioner Selby made a motion and McCulley seconded the motion that all nominations cease and Commissioner Bobby McCulley be elected by acclamation. The motion was approved.

A Secretary was not nominated for the committee. Kim England, Executive Assistant will record the monthly meetings for the 2019-2020 Beer Board.

## **Beer Permit Discussion**

Chairman Selby opened the floor for discussion on the Beer Application submitted by Mr. Pintubhai Patel d/b/a Bon Air Market. The application and background report were reviewed and accepted as presented. No discussion or objections from members or from the audience. Commissioner Bobby McCulley made a motion, seconded by Commissioner Selby to approve the Beer Permit for Bon Air Market, LLC. With no objections, the motion was approved.

## White County, Tennessee

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**Old Business:**

Chairman Selby asked the committee for any old business. There was none.

**Old Business:**

Chairman Selby asked the committee for any new business. There was none.

There being no further business, Commissioner McCulley made a motion and Commissioner Selby seconded the motion to adjourn. The motion was approved.

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Commissioner Lanny Selby, Chairman

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Commissioner Bobby McCulley, Vice Chairman

**BEFORE THE COUNTY MAYOR  
FOR  
WHITE COUNTY, TENNESSEE**

IN RE:

O'CONNOR UTILITY DISTRICT OF        }  
WHITE COUNTY, TENNESSEE            }

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**ORDER OF COUNTY MAYOR FOR  
WHITE COUNTY, TENNESSEE**

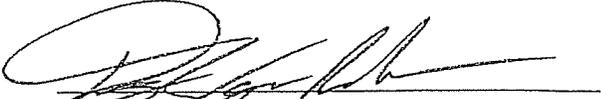
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This matter came before Denny Wayne Robinson, the County Mayor for White County, Tennessee upon the *Certification of Nominees for Appointment of Utility District Commissioner* which was presented to the White County Mayor by the O'CONNOR UTILITY DISTRICT in order to fill an impending vacancy on its Board of Commissioners pursuant to T.C.A. § 7-82-307(a).

Whereupon the list of qualified nominees was submitted in order of preference by said Utility District, and pursuant to the authority granted this office as set forth in T.C.A. § 7-82-307(a)(4), **IT IS HEREBY ORDERED** that nominee, **MICHAEL STEPHENS**, is hereby appointed to serve as a Commissioner for the Board of Commissioners for the O'Connor Utility District of White County, Tennessee for the term commencing November 7, 2019 and expiring November 7, 2023.

This Order Appointing Utility District Commissioner, pursuant to T.C.A. § 7-82-307(a)(4), shall be entered of record on the minutes of the White County legislative body and a certified copy of the Order shall be furnished to the O'Connor Utility District Board of Commissioners and to appointee, **MICHAEL STEPHENS**.

This the 9<sup>th</sup> day of October, 2019.

  
DENNY WAYNE ROBINSON  
WHITE COUNTY MAYOR

**Inmate Population Analysis  
WHITE COUNTY SHERIFFS OFFICE**

ATE: 10/03/2019  
ME: 09:09:38AM

Male Inmates White: <b>139</b>	Female Inmates White: <b>53</b>	% Males: <b>72.50</b>
Male Inmates Black: <b>6</b>	Female Inmates Black: <b>1</b>	% Females: <b>27.50</b>
Male Inmates Other: <b>0</b>	Female Inmates Other: <b>1</b>	% Juvenile: <b>0.00</b>
Male Inmates Juvenile: <b>0</b>	Female Inmates Juvenile: <b>0</b>	% White: <b>96.00</b>
Total Male Inmates: <b>145</b>	Total Female Inmates: <b>55</b>	% Black: <b>3.50</b>
		% Other: <b>0.50</b>

**Total Inmates: 200**

Age Range	Count	
Less Than 13 or No Date Of Birth:	0	Average Male Age: <b>36.92</b>
Between 13 and 15:	0	Average Female Age: <b>36.07</b>
Between 16 and 17:	0	Average Juvenile Age: <b>0.00</b>
18:	0	Average Age: <b>37</b>
Between 19 and 21:	6	Average White Age: <b>36.70</b>
Between 22 and 25:	18	Average Black Age: <b>37.71</b>
Between 26 and 30:	43	Average Other Age: <b>27.00</b>
Between 31 and 35:	33	
Between 36 and 40:	32	Total Inmate Days In Jail: <b>27,037</b>
Between 41 and 50:	44	Average Days In Jail: <b>135.18</b>
Between 51 and 60:	22	Total Inmate Bond Amount: <b>\$ 6,995,947.00</b>
Between 61 and 70:	2	Average Inmate Bond Amount: <b>60,834.32</b>
71 and Over:	0	Total Inmate That Have Been In Jail Prior: <b>166</b>
On Suicide Watch: <b>0</b>	%: <b>0.00</b>	Average Number Of Priors: <b>8.19</b>
Mental Illness: <b>1</b>	%: <b>0.00</b>	% Priors To Total Count: <b>83.00</b>
Sex Offenders: <b>14</b>		Total Charges Against Inmates: <b>526</b>
With Holds: <b>61</b>	%: <b>30.00</b>	Charged As Misdemeanant: <b>130</b>
Military Service: <b>8</b>		Charged As Felon: <b>70</b>
On Special Diets: <b>7</b>	%: <b>4.00</b>	
Foreign Born: <b>1</b>		On Tempory Release: <b>0</b>
Weekenders: <b>0</b>		On School Release: <b>0</b>
On Work Release: <b>0</b>		
Violent: <b>2</b>	%: <b>1.00</b>	
Sentenced: <b>173</b>	%: <b>86.00</b>	Average Days Of Sentence In Days: <b>498.00</b>
Not Sentenced: <b>27</b>	%: <b>14.00</b>	
Past Sentence Time: <b>111</b>		
Trustees: <b>58</b>	%: <b>0.00</b>	
On Medications: <b>0</b>	%: <b>0.00</b>	Average Meds Per Inmate Who Are On Meds: <b>0.00</b>

Inmate Daily Population Analysis

WHITE COUNTY SHERIFFS OFFICE

DATE : 10/03/2019

TIME : 09:12:09AM

Intake/Release Dates From: 7/1/2019 Intake Dates Thru: 9/30/2019

Date	Male					Female					Count
	W	B	Oth	Juv	Total	W	B	Oth	Juv	Total	
Monday, July 1, 2019	137	6	0	0	143	53	1	1	0	55	198
Tuesday, July 2, 2019	134	7	0	0	141	55	1	1	0	57	198
Wednesday, July 3, 2019	134	7	0	0	141	55	1	1	0	57	198
Thursday, July 4, 2019	136	7	0	0	143	57	1	1	0	59	202
Friday, July 5, 2019	141	8	0	0	149	55	1	0	0	56	205
Saturday, July 6, 2019	140	7	0	0	147	58	1	0	0	59	206
Sunday, July 7, 2019	138	7	0	0	145	60	1	0	0	61	206
Monday, July 8, 2019	138	8	0	0	146	58	1	0	0	59	205
Tuesday, July 9, 2019	135	8	0	0	143	56	1	0	0	57	200
Wednesday, July 10, 2019	139	8	1	0	148	56	0	0	0	56	204
Thursday, July 11, 2019	135	8	1	0	144	61	0	0	0	61	205
Friday, July 12, 2019	136	8	1	0	145	60	0	0	0	60	205
Saturday, July 13, 2019	139	8	1	0	148	63	1	0	0	64	212
Sunday, July 14, 2019	138	9	1	0	148	63	1	0	0	64	212
Monday, July 15, 2019	139	8	1	0	148	63	1	0	0	64	212
Tuesday, July 16, 2019	133	8	1	0	142	62	0	0	0	62	204
Wednesday, July 17, 2019	133	8	1	0	142	62	1	0	0	63	205
Thursday, July 18, 2019	137	9	1	0	147	65	1	0	0	66	213
Friday, July 19, 2019	136	7	1	0	144	66	1	0	0	67	211
Saturday, July 20, 2019	134	7	0	0	141	65	1	0	0	66	207
Sunday, July 21, 2019	134	7	0	0	141	67	1	0	0	68	209
Monday, July 22, 2019	133	8	0	0	141	66	1	0	0	67	208
Tuesday, July 23, 2019	130	8	0	0	138	64	1	0	0	65	203
Wednesday, July 24, 2019	132	8	0	0	140	64	1	0	0	65	205
Thursday, July 25, 2019	127	8	0	0	135	64	1	0	0	65	200
Friday, July 26, 2019	128	8	0	0	136	65	1	0	0	66	202
Saturday, July 27, 2019	126	8	0	0	134	65	1	0	0	66	200
Sunday, July 28, 2019	127	8	0	0	135	65	1	0	0	66	201
Monday, July 29, 2019	128	8	1	0	137	64	1	0	0	65	202
Tuesday, July 30, 2019	127	8	0	0	135	62	1	0	0	63	198
Wednesday, July 31, 2019	127	8	0	0	135	63	1	0	0	64	199
Thursday, August 1, 2019	123	7	0	0	130	63	1	0	0	64	194
Friday, August 2, 2019	124	7	0	0	131	63	0	0	0	63	194
Saturday, August 3, 2019	125	7	0	0	132	65	0	0	0	65	197
Sunday, August 4, 2019	128	7	0	0	135	64	0	0	0	64	199

Inmate Daily Population Analysis

WHITE COUNTY SHERIFFS OFFICE

DATE : 10/03/2019  
 TIME : 09:12:09AM

Intake/Release Dates From: 7/1/2019 Intake Dates Thru: 9/30/2019

Date	Male					Female					Count
	W	B	Oth	Juv	Total	W	B	Oth	Juv	Total	
Monday, August 5, 2019	130	8	0	0	138	64	0	0	0	64	202
Tuesday, August 6, 2019	128	7	0	0	135	64	0	1	0	65	200
Wednesday, August 7, 2019	127	8	0	0	135	60	0	0	0	60	195
Thursday, August 8, 2019	125	7	0	0	132	61	0	0	0	61	193
Friday, August 9, 2019	127	8	0	0	135	62	1	0	0	63	198
Saturday, August 10, 2019	127	8	0	0	135	63	1	0	0	64	199
Sunday, August 11, 2019	129	8	0	0	137	64	1	0	0	65	202
Monday, August 12, 2019	121	8	0	0	129	63	1	0	0	64	193
Tuesday, August 13, 2019	121	8	0	0	129	56	0	0	0	56	185
Wednesday, August 14, 2019	118	8	0	0	126	57	0	0	0	57	183
Thursday, August 15, 2019	116	8	0	0	124	57	0	0	0	57	181
Friday, August 16, 2019	118	8	0	0	126	58	0	0	0	58	184
Saturday, August 17, 2019	119	8	0	0	127	58	0	0	0	58	185
Sunday, August 18, 2019	116	8	0	0	124	59	0	0	0	59	183
Monday, August 19, 2019	115	8	0	0	123	60	0	0	0	60	183
Tuesday, August 20, 2019	115	8	0	0	123	59	0	0	0	59	182
Wednesday, August 21, 2019	114	9	0	0	123	60	0	0	0	60	183
Thursday, August 22, 2019	117	8	0	0	125	61	0	0	0	61	186
Friday, August 23, 2019	119	8	0	0	127	62	0	0	0	62	189
Saturday, August 24, 2019	116	8	0	0	124	62	0	0	0	62	186
Sunday, August 25, 2019	117	8	0	0	125	62	0	0	0	62	187
Monday, August 26, 2019	119	8	0	0	127	65	0	0	0	65	192
Tuesday, August 27, 2019	113	8	0	0	121	65	0	0	0	65	186
Wednesday, August 28, 2019	112	8	0	0	120	63	0	0	0	63	183
Thursday, August 29, 2019	112	8	0	0	120	62	0	0	0	62	182
Friday, August 30, 2019	118	8	0	0	126	62	0	0	0	62	188
Saturday, August 31, 2019	116	8	0	0	124	62	0	0	0	62	186
Sunday, September 1, 2019	117	8	0	0	125	64	0	0	0	64	189
Monday, September 2, 2019	120	8	0	0	128	64	0	0	0	64	192
Tuesday, September 3, 2019	118	8	0	0	126	65	0	0	0	65	191
Wednesday, September 4, 2019	120	8	0	0	128	67	0	0	0	67	195
Thursday, September 5, 2019	118	8	0	0	126	67	0	0	0	67	193
Friday, September 6, 2019	115	8	1	0	124	69	0	0	0	69	193
Saturday, September 7, 2019	115	8	0	0	123	68	0	0	0	68	191
Sunday, September 8, 2019	113	8	0	0	121	68	0	0	0	68	189

Inmate Daily Population Analysis

WHITE COUNTY SHERIFFS OFFICE

DATE: 10/03/2019

TIME: 09:12:09AM

Intake/Release Dates From: 7/1/2019 Intake Dates Thru: 9/30/2019

Date	Male					Female					Count
	W	B	Oth	Juv	Total	W	B	Oth	Juv	Total	
Monday, September 9, 2019	116	8	0	0	124	66	0	0	0	66	190
Tuesday, September 10, 2019	111	8	0	0	119	61	0	0	0	61	180
Wednesday, September 11, 2019	112	8	0	0	120	60	0	0	0	60	180
Thursday, September 12, 2019	114	8	0	0	122	59	0	0	0	59	181
Friday, September 13, 2019	115	8	0	0	123	58	0	0	0	58	181
Saturday, September 14, 2019	118	8	0	0	126	58	0	0	0	58	184
Sunday, September 15, 2019	120	8	0	0	128	60	0	0	0	60	188
Monday, September 16, 2019	116	8	0	0	124	58	0	0	0	58	182
Tuesday, September 17, 2019	113	8	0	0	121	55	0	0	0	55	176
Wednesday, September 18, 2019	114	8	0	0	122	55	0	0	0	55	177
Thursday, September 19, 2019	117	9	0	0	126	56	0	0	0	56	182
Friday, September 20, 2019	118	8	0	0	126	57	0	0	0	57	183
Saturday, September 21, 2019	123	8	0	0	131	57	0	0	0	57	188
Sunday, September 22, 2019	120	8	0	0	128	57	0	0	0	57	185
Monday, September 23, 2019	118	8	0	0	126	56	0	0	0	56	182
Tuesday, September 24, 2019	116	8	0	0	124	53	0	0	0	53	177
Wednesday, September 25, 2019	119	7	0	0	126	55	0	0	0	55	181
Thursday, September 26, 2019	121	7	0	0	128	56	0	0	0	56	184
Friday, September 27, 2019	116	7	0	0	123	51	0	0	0	51	174
Saturday, September 28, 2019	115	7	0	0	122	51	0	0	0	51	173
Sunday, September 29, 2019	113	7	0	0	120	52	0	0	0	52	172
Monday, September 30, 2019	114	8	0	0	122	52	0	0	0	52	174
	11,371	719	12	0	12,102	5,583	32	5	0	5,620	17,722

Total Days Evaluated: 92

Total Days: 17,722

Average Daily Count: 193

Highest Daily Count: 213

Lowest Daily Count: 172



**WHITE COUNTY SHERIFF'S  
OFFICE  
Sheriff Steve Page**



October 2019  
POA Supplement

Date: 10/08/2019

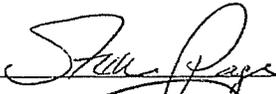
Overcrowding issues are still a factor inside the Correctional Facility. Today's count reflects 175 inmates with 17 of those being state inmates. We continue to move state inmates to prison when beds become available and have sent several to prison or other county jails for housing. We have emailed Mr. Creech about moving more state inmates to the prison but we know that this takes time. Our commissioners are setting lower bonds on certain charges to bond people sooner. We currently have 1 person out on the "Home Detention Program. The general sessions judge has started a new program through his court that allows pre-trial inmates the option to be bonded out or be placed on electronic monitoring. We have spoken with the judge about placing more offenders on the program that meets the criteria. However, it depends on the individual's charges and other potential risk factors. This will not immediately solve the overcrowding issue; but this combined with current things being done it may help relieve the pressure and overcrowding in time. As always, we would appreciate any help that TCI and the State can offer.

10/08/2019

Capt. Kevin Benton

Facility Capacity: 165  
Current Population: 175  
Males: 128  
Females: 47

State Inmates: 17  
Males: 10  
Females: 7

Sheriff: 

Date: 10-08-2019

County Mayor: 

Date: 10/8/19

Jail Administrator: Capt. Benton #1115

Date: 10-8-2019

# WHITE COUNTY JUDICIAL COMMISSIONER'S QUARTERLY REPORT

JULY 1st 2019 - SEPT 30th 2019

OFFENSES:	TCA	CITY	COUNTY	STATE	INDIVIDUAL	TOTAL
<b>DRUG CHARGES</b>						
Introduction of contraband into penal Facility	39-16-201		4			4
Falsifying Drug Test	39-17-437			1		1
Felony Possession Sch 2 Drugs	39-17-417 II		2			2
Possession of Drug Paraphernalia	39-17-425		17	1		22
Possession Sch 1 - Hallucinogenics	39-17-406		1			1
Poss/Sell/Del/Mfg Sch 2 (Meth)	39-17-417	2	3			5
Possession without Prescription	55-10-105		4			4
Simple Possession Sch 2 Drugs	39-17-418 II	2	10			12
Simple Possession Sch 3 Drugs	39-17-418 III		2			2
Simple Possession Sch 4 Drugs	39-17-418 IV		2			2
Simple Possession Sch 6 Drugs	39-17-418 VI	1	3	1		5
Violation of Drug Free School Zone	39-17-432	1				1
<b>TOTAL</b>						<b>61</b>
<b>CRIMES AGAINST PEOPLE</b>						
Adult Abuse / Neglect / Exploitation	71-6-117	1				1
Aggravated Assault	39-13-102	1	7	1		9
Aggravated Criminal Trespass	39-14-406	1				1
Aggravated Statutory Rape	39-13-506		2			2
Assault on Law Enforcement Officer	39-13-101		1			1
Burglary	39-14-402	1	3			4
Child Abuse and Neglect	39-15-401		1			1
Child Endangerment	55-10-414		3			3
Criminal Impersonation	39-16-301		4			4
Criminal Simulation	39-14-115		2			2
Criminal Trespass	39-14-405	1	3			6
Domestic Assault	39-13-111	3	10	1		14
Forgery	39-14-114	2				2
Harassment	39-17-308		10/10/2019 1:07 PM		1	1

# WHITE COUNTY JUDICIAL COMMISSIONER'S QUARTERLY REPORT

JULY 1st 2019 - SEPT 30th 2019

OFFENSES:	TCA	CITY	COUNTY	STATE	INDIVIDUAL	TOTAL
Identity Theft	39-14-150		2			2
Possession of Stolen Property	39-14-103	1	1			2
Reckless Endangerment	39-13-103		13			13
Theft of Property	39-14-103	6	1		4	11
Theft of Property (shoplifting)	39-14-146	4				4
Simple Assault	39-13-101		3		3	6
Vandalism	39-14-408	3	5		2	10
Violation of Bond Conditions	40-11-112		2			2
Violation of Order of Protection	36-3-612		2			2
<b>TOTAL</b>						<b>103</b>

## DRIVING VIOLATIONS

Alt / Fals / Forg Auto Tag Title / Plates	55-5-116		1			1
Driving on Rev/Can/Sus	55-50-504	4	8	2		14
Driving under the influence of intoxicating liquor	55-10-401	4	12	1		17
Felony Evading in Motor Vehicle	39-16-603		3			3
Habitual Offender	55-10-616			1		1
Ignition Interlock Device	55-10-412		1			1
Leaving the Scene of an Accident	55-10-102	1	3			4
No Drivers License	55-50-301		3			3
Open Container Law	55-10-416		2			2
Refusal to Submit to BAC test	55-10-406		1			1
Reckless Driving	55-10-205		2			2
Underage Driving While Impaired	55-10-415	1				1
<b>TOTAL</b>						<b>50</b>

## JUVENILE / UNDERAGE CHARGES

Illegal Underage Consumption	1-3-113	2	2			4
Underage Possession of Alcohol	57-3-412		1			1
<b>TOTAL</b>						<b>5</b>

**WHITE COUNTY JUDICIAL COMMISSIONER'S QUARTERLY REPORT**

JULY 1st 2019 - SEPT 30th 2019

OFFENSES:	TCA	CITY	COUNTY	STATE	INDIVIDUAL	TOTAL
Juvenile Petition		8	3	5	3	19
<b>TOTAL</b>						24
<b>OOP / OGB /SEARCH WARRANT</b>						
Bond Conditions		2	12	1		15
Order of Protection					25	25
Search Warrant Issue		3	11	1		15
<b>TOTAL</b>						55
<b>Crimes Involving a Weapon</b>						
Poss of Handgun While Under the Influence	39-17-1321		1			1
Possession of Prohibited Weapon	39-17-1302		1			1
Poss of a Weapon by Felon	39-17-1307		1			1
<b>TOTAL</b>						3
<b>OTHER CHARGES</b>						
Animals at Large	44-8-408				1	1
Disorderly Conduct	39-17-305	2	2			4
Evading Arrest	39-16-603		2			2
Failure to Appear	39-16-609		11			11
Possession of Untaxed Alcohol	57-3-401		1			1
Public Intoxication	39-17-310	11	5			16
Resisting Official Detention	39-16-602		3			3
<b>TOTAL</b>						38
<b>TOTAL OF ALL ITEMS</b>		72	205	16	41	334

Note: The above warrants written by the Judicial Commissioners do not in any way reflect those written by the Circuit Court Clerk of White County.  
 3 The Judicial Commissioners present this document to the citizens of White County and the White County Legislative Body

WHITE COUNTY JUDICIAL COMMISSIONER'S QUARTERLY REPORT

JULY 1st 2019 - SEPT 30th 2019

OFFENSES:	TCA	CITY	COUNTY	STATE	INDIVIDUAL	TOTAL
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*Michael Weedman*

Date 10/10/2019

4104

July - Sept 2019

100

WHITE COUNTY JUDICIAL COMMISSIONER'S QUARTERLY REPORT				
OFFENSES:	CITY	COUNTY	STATE	INDIVIDUAL
assault	1	3		
aggravated assault	1	5		
domestic assault	3	8		
burglary/agg.burglary		2		
criminal impersonation	1	1		
criminal trespass	10	6	1	5
evading arrest	3	5		
resisting arrest/stop,frisk,hault		2		
reckless endangerment		2		
drug parah	10	21		
poss. Sch 1		1		
poss. Sch 2	4	9		
poss. Sch 3		4		
poss. Sch 4	2	3	1	
poss. Sch 6		9		
drugs sell/del/poss/mfg	4	9		
driving under the influence	4	15	1	
driving on revoked/suspended	5	10		
theft	4	2	1	
vandalism	2	5		2
violation of bond conditions/order protection	2	6		
FAIL TO APPEAR		1		
reproduction or facsimiles (drivers license)				
public intoxication	14	10		
POSSESSION WITHOUT PRESCRIPTION	1	7		
UNLAWFUL POSSESSION OF WEAPON		3		
underaged driving while impaired		1		
DISORDERLY CONDUCT	2			
BOND CONDITIONS	4	11		
ORDER OF PROTECTION				21
REFUSE FIELD SOBRIETY TEST		1		
juvenile petitions		4	1	1
POSSESSION SCH 5	1	2		
<b>Totals</b>	<b>78</b>	<b>168</b>	<b>5</b>	<b>29</b>

Total page  
280  
44  
324

Note: The above warrants written by the Judicial Commissioners do not in any way reflect those written by t Clerk of White County. The Judicial Commissioners present this document to the citizens of White County County Legislative Body

J Horton

Date: 10-8-19

Jeanine Horton - Judicial Commissioner

	A	B	C	D	E				
1	<b>WHITE COUNTY JUDICIAL COMMISSIONER'S QUARTERLY REPORT</b>								
3									
5	<b>OFFENSES:</b>	<b>CITY</b>	<b>COUNTY</b>	<b>STATE</b>	<b>INDIVIDUAL</b>				
7	TAMPERING WITH EVIDENCE	4	1						
8	PAWNED OR CONVEYED RENTAL PROP	1	1						
9	FAIL TO SEND		1						
10	FALSE POLICE REPORT		3						
11	COMMISSION OF FELONY		2						
12	POSS OF FIREARM BY FELON		1						
13	SEARCH WARRANTS	4	8						
14	LEAVING THE SCENE OF ACCIDENT	1	2						
15	LICENSES REQUIRED	1	1						
16	JOYRIDING	1							
17	IGNITION INTERLOCK VIOLATION		1						
18	ILLEGAL CONSUMPTION		1						
19	CONTRIBUTING TO A MINOR		1						
20	AGG SEXUAL BATTERY		1						
21	OPEN CONTAINER		2						
22	DRIVING WHILE IN POSS OF METH		1						
23	HARASSMNT	2							
24	FORGERY		1						
25	CRIMINAL SIMULATION		1						
26	ANIMALS AT LARGE		1						
27									
28									
29									
30									
31									
32									
33									
34									
35									
36									
37									
38									
39									
40	<b>TOTALS:</b>				44				
41	Note: The above warrants written by the Judicial Commissioners do not in any way reflect those written by Clerk of White County. The Judicial Commissioners present this document to the citizens of White County County Legislative Body								
42									
44						Date: 10-8-19			
45						Jeanine Horton - Judicial Commissioner			
46									

WHITE COUNTY SERVICE OFFICER QUARTERLY REPORT

October 1, 2019

Matt Elmore  
White County Service Officer  
5 Liberty Sq  
Sparta, Tn 38583

836-3595

Office hours 8:00- 4:45 Monday thru Thursday 10:00 -3:00 Friday

**THE NUMBERS**

24 Pension applications or pension maintenance  
17 Replacement or request for DD 214  
12 Request for compensation or increase  
04 Request for medical benefits  
09 Request for burial benefits  
14 Request for headstone or marker  
00 Request for COE for V.A. home loan  
04 Home visits  
0 Request for education benefits

Total 84

Money received from V.A. to White Co. this quarter \$ 3,498,750.00

This period covers 07/01/2019 thru 09/30/2019

White County Veteran Population 2,240

White Co. Veterans Service Officer

Matthew Elmore

## Monthly Agency Call Report

Agency	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
WCSSO	1,928	1,654	1,877	1,943	1,949	1,874	2,143	2,095	1,953				17,416
SPD	466	425	497	456	513	519	553	615	919				4,963
EMS	461	419	463	494	529	461	475	495	470				4,267
RS	24	23	24	18	16	27	23	21	23				199
EMA	0	0	2	0	0	1	2	0	1				6
District 1	22	24	19	13	12	19	19	14	17				159
District 2	26	26	16	27	26	14	25	20	33				213
District 3	24	29	17	20	20	26	23	24	23				206
District 4	32	43	38	24	37	35	35	21	38				303
District 5	22	29	23	14	24	27	30	21	26				216
District 6	16	17	18	15	9	10	21	18	16				140
District 7	27	26	37	28	37	25	31	20	28				259
District 8	23	25	20	14	15	22	18	16	19				172
District 9	25	22	15	26	24	12	20	18	34				196
District 10	19	29	19	18	23	35	31	22	24				220



September 24, 2019		White County Health Council	Page 1 of 4
Topic:	Monthly Meeting		Action Taken/ Conclusions:

<b>Meeting</b>	The White County Health Council met Tuesday, September 24, 2019, 12:00 p.m. at First National Bank of Sparta in the conference room.	
<b>Presiding</b>	Ms. Tindle, Chairperson, was unable to attend. Ms. Ann Marie Vinson, Community Health Council Coordinator with the Regional Health Office presided.	
<b>Members present</b>	Ann Marie Vinson, Kendra Jared, Andrea Fox, Rebecca Sims, Marcie Kinnard, Kathy Ferrell, Mary Ballinger, Lisa Hernandez, Karen Wickham, Stephen Wickham, Angie Roberts, Lisa Thompson, Tracey Hackett, Sheri Duncan, Judy C. Roberson, Rebecca Foster, and Tina Lomax	
<b>Introductions and Health Council Business</b>	<p><b>Welcome/Call to Order</b> Ms. Vinson called the meeting to order and welcomed everyone to the meeting, and introductions were conducted around the room.</p> <p>Ms. Vinson requested a motion from the council to approve the May 28, 2019 minutes, if there were no corrections necessary. Ms. Judy Roberson made a motion to approve the minutes as written; Ms. Tracey Hackett seconded the motion, and the motion carried.</p>	<b>May 28, 2019 minutes were approved as written.</b>
<b>Health Council Priorities</b> <ul style="list-style-type: none"> <li>• Obesity</li> <li>• Tobacco Use Prevention</li> </ul>	<p><b>Health Promotion Updates</b> Ms. Dana Smith, Community Health Educator, was unable to attend the meeting. Ms. Andrea Fox, White County Health Department County Director, reported the monthly tobacco education classes with youth services and the White County High School's Students Against Destructive Decisions (SADD) chapter began on September 16<sup>th</sup>. The Mileage Club began at Bon De Croft Elementary School on September 10<sup>th</sup> and will meet on Tuesday's and Thursday's each week to promote physical activity. Also on September 10<sup>th</sup> the Reading Program for 2<sup>nd</sup> grade students began that assists those students struggling with reading skills.</p> <p>The White County Health Department's staff wellness part 2 kicked off on September 5<sup>th</sup>. Participants are walking, doing personal self-care, a no soda challenge in November, and wall squat challenges in December.</p>	<b>Ms. Andrea Fox provided health promotion updates.</b>
<b>Health Council Advisory Committee Updates</b>	<p><b>Coordinated School Health Updates</b> Ms. Marcie Kinnard, Coordinated School Health Coordinator of White County Schools, reported that all BMI screenings have been completed for Pre-k, K, 2, 4, 6, and 8<sup>th</sup> grade students. Re-checks and follow up appointments for students are being done now. Ms. Kinnard made available the student BMI data for 2017-18 and 2018-19 school years.</p>	<b>Ms. Marcie Kinnard, CSH Coordinator, provided updates to the council.</b>



September 24, 2019		White County Health Council	Page 2 of 4
Topic:	Monthly Meeting		Action Taken/ Conclusions:

	<p>No Kid Hungry: White County School nutrition program provides breakfast to students in the schools to include the high school. "Breakfast after the bell" models breakfast in the classroom, grab and go to the classroom, and second chance breakfast during the day. This has shown a significant increase in the number of high school students eating breakfast because it takes away access barriers such as any stigma, inconvenient cafeteria location etc. White County High school is at a high rate of 65% of student participation.</p> <p>Ms. Kinnard also shared the mentoring program at Warrior Academy will begin on Friday September 27<sup>th</sup>. This program will offer meals and various activities to encourage and teach participants how to excel in life and be the best they can be. For more information, contact Ms. Kinnard.</p> <p>In recognition of Red Ribbon Week, handouts and information will be shared on October 23<sup>rd</sup> on safe driving and drug and alcohol prevention. Ms. Kinnard shared that in partnership with White County Health Department; flu vaccines will be offered in all White County schools for students and will also be offered to faculty and other staff members. Bon De Croft Elementary School will host a 5k and 10k on November 9<sup>th</sup>. Woodland Park Elementary will be taking pledges for their Walk-a-thon.</p>	
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<p><b>White County Health Department and Community Health Center</b></p>	<p><b>White County Health Department Updates</b></p> <p><b>HRSA Letter of Support</b></p> <p>Ms. Fox discussed with the council signing a Letter of Support for the Upper Cumberland Primary Care Project in efforts to secure continued grant funding through Health Resources and Services Administration (HRSA). Ms. Fox read the letter aloud to council members. This grant allows the White County Health Department/Community Health Center to continue to provide patients access to primary care services on a sliding fee scale. Mr. Stephen Wickham made a motion to approve the letter of support; Ms. Marcie Kinnard seconded the motion, and the motion carried.</p> <p>Ms. Fox shared that on November 19<sup>th</sup> there will be a drive through where free flu vaccines will be given. This event is open to the community and will be held at Life Church on West Bockman Way from 9:00 a.m. until 6:00 p.m. For more information, please contact the White County Health Department.</p> <p><b>Marketplace Open Enrollment</b></p> <p>Ms. Fox shared that the Marketplace open enrollment is November 1, 2019 through December 15, 2019. This is a period when individuals can apply, enroll, renew, and make changes to Marketplace insurance. A certified application counselor is available at the health department to</p>	<p><b>White County Health Department and Community Health Center updates were shared.</b></p>
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September 24, 2019		White County Health Council	Page 3 of 4
Topic:	Monthly Meeting		Action Taken/ Conclusions:

	assist with determining eligibility for Marketplace coverage and other subsidies, filling out and submitting a Health Insurance Marketplace application online, answering questions about health insurance plans offered through the Marketplace and how it works, and assist with completing their enrollment. All local health departments in the Upper Cumberland can provide assistance from a Certified Application Counselor. To schedule an appointment or for more information contact the White County Health Department.	
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<b>Community Events/ Announcements</b>	<p><b>Bondcroft Head Start Open House</b> Ms. Hernandez provided a flier and shared they will have an Open House on October 3<sup>rd</sup> from 1:00-4:00 p.m. Everyone is invited to attend, and if you would like to set up an informational table please contact them.</p> <p><b>Upper Cumberland Development District (UCDD)</b> Ms. Judy Roberson provided handouts and shared UCDD has officially moved the new office located on England Drive in Cookeville, TN. Ms. Roberson also shared the 2019 Senior Expo will be on October 22<sup>nd</sup> at the Life Church located at 2223 North Washington Ave. Cookeville, TN from 8:30a.m.-1:00 p.m. She also shared information concerning the DNA/genetic cancer testing scam alert. To make a report of suspicious activity contact the Senior Medicare Patrol 1-866-836-7677. TN SHIP counselors are also available at UCDD to assist with Medicare enrollment plans. For more information contact 931-432-4111.</p> <p><b>Congressman John Rose District Office Update</b> Ms. Foster, District Director, shared Medicare open enrollment is October 15 through December 7, 2019. TN SHIP counselors will be available for Medicare information and counseling on October 31<sup>st</sup> from 8:30 a.m.-1:30 p.m. at the Sparta Senior Center and November 20<sup>th</sup> at the White County Library from 9:00 a.m.-3:30 p.m. To schedule an appointment at the Senior Center call 931-836-3663 or to schedule an appointment at the library call 931-432-4150. They will also have a booth during the Senior Expo, where education and information will be provided by the Federal Trade Commission for seniors concerning frauds and scams.</p> <p><b>Diabetes Reversal Seminar</b> Stephen and Karen Wickham, with Lifestyle Makeovers, a nonprofit organization shared fliers about a 6 week diabetes education seminar being offered at the Sparta Seventh-day Adventist Worship Center beginning on Monday October 21<sup>st</sup> from 6-8:00 p.m. The goal is to improve health and wellness and provide education that empowers</p>	<b>Community Announcements were shared.</b>
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September 24, 2019		White County Health Council	Page 4 of 4
Topic:	Monthly Meeting		Action Taken/ Conclusions:
	<p>better lifestyle choices resulting in better health. An additional seminar will begin in Clay County on October 22<sup>nd</sup> at the Clay County Senior Center. For more information and to register for either seminar, please contact Mr. or Mrs. Stephen Wickham at 931-235-4201 or by email at <a href="mailto:rundyrd@gmail.com">rundyrd@gmail.com</a>.</p>		
<b>Next Meeting</b>	<p>The next health council will meet on <b>December 3, 2019</b>, at First National Bank of Sparta in the upstairs conference room beginning at 12:00 p.m.</p>	<p><b>The next council meeting will be December 3, 2019 at First National Bank of Sparta.</b></p>	
<b>Adjourn</b>	<p>There being no further business to discuss, Ms. Vinson adjourned the meeting.</p>		

Trustee's M-T-D Cash Receipts, Disbursements And Balances - JULY 2019 Thru SEPTEMBER 2019  
(A Minus Sign Denotes A Credit Balance)

Acct #	Description/ Beg Balance	Adjustments	Receipts	Transfers In	Disbursements	Transfers Out	Commission Transfers	Ending Balance
101	GENERAL FUND							
	3,850,561.84-	0.00	1,992,320.57-	0.00	4,468,398.38	0.00	13,803.23	1,360,680.80-
119	INDUSTRIAL AND ECONOMIC DEVELOPMENT							
	325,149.48-	0.00	0.00	0.00	0.00	0.00	0.00	325,149.48-
122	TN DRUG FUND							
	246,747.57-	0.00	6,148.09-	0.00	23,112.23	0.00	47.48	229,735.95-
131	HIGHWAY DEPT.							
	973,378.72-	0.00	657,402.19-	0.00	1,261,282.96	0.00	6,573.93	362,924.02-
141	GENERAL PURPOSE SCHOOLS							
	11,280,834.00-	0.00	5,392,725.33-	0.00	5,612,028.94	0.00	48,263.36	11,013,267.03-
142	FEDERAL SCHOOL PROJECTS							
	468,779.07-	0.00	193,983.76-	0.00	348,444.41	0.00	0.00	314,318.42-
143	CHILD NUTRITION							
	919,893.06-	0.00	441,328.43-	0.00	492,806.29	0.00	0.00	868,415.20-
151	DEBT SERVICE							
	1,277,122.12-	0.00	384,196.90-	0.00	2,840.38	0.00	3,875.61	1,654,603.03-
171	CAPITAL PROJECTS							
	48,036.45-	0.00	0.00	0.00	231.81	0.00	0.00	47,804.64-
176	HIGHWAY CAPITAL PROJECTS FUND							
	497,500.00-	0.00	2,500.00-	0.00	2,600.00	0.00	0.00	497,400.00-
177	EDUCATION CAPITAL PROJECTS							
	9,825,452.98-	0.00	58,652.72-	0.00	5,810,387.33	0.00	0.00	4,073,718.37-
207	SOLID WASTE							
	495,782.67-	0.00	363,963.45-	0.00	717,261.16	0.00	3,543.34	138,941.62-
262	CENTRAL SERVICE							
	29,132.61-	0.00	117,342.22-	0.00	130,852.00	0.00	0.00	15,622.83-
350	SPARTA SALES TAX							
	0.00	0.00	467,067.93-	0.00	462,397.25	0.00	4,670.68	0.00
351	CITY SALES TAX							
	0.00	0.00	5,008.34-	0.00	4,958.26	0.00	50.08	0.00
21100	ACCOUNTS PAYABLE							
	0.00	0.00	164.00-	0.00	164.00	0.00	0.00	0.00
29900	FEE/COMMISSION ACCOUNT							
	0.00	0.00	80,827.71	0.00	0.00	0.00	80,827.71-	0.00
	30,238,370.57-	0.00	10,001,976.22-	0.00	19,337,765.40	0.00	0.00	20,902,581.39-

Summary Of Assets  
 Beginning Balance JULY  
 Ending Balance SEPTEMBER

11120	CASH ON HAND	600.00	600.00
11130	CASH IN BANK	7,718,833.76	3,311,128.50
11300	INVESTMENTS	22,518,392.81	17,590,587.89
11410	ACCOUNTS RECEIVABLE	544.00	265.00
14310	UNDISTRIBUTED WARRANTS	0.00	0.00
Total		30,238,370.57	20,902,581.39



## WHITE COUNTY, TENNESSEE

### RESOLUTION NO. 57-10-2019 AUTHORIZING ENROLLMENT IN THE STATE OF TENNESSEE GROUP INSURANCE PROGRAM

**WHEREAS**, pursuant to Tennessee Code Annotated (T.C.A.) § 8-27-702, the State of Tennessee Group Health Insurance Program is an available option for White County to enroll and participate in, AND

**WHEREAS**, White County has historically opted to obtain health insurance coverage for its employees through the private market using a third-party broker, AND

**WHEREAS**, it is now more advantageous for White County to offer affordable health insurance through the State of Tennessee Group Health Insurance Program, AND

**WHEREAS**, participation in the State of Tennessee Group Health Insurance Program will allow for White County to pool its risk with other State of Tennessee local government agencies thereby providing greater stability in controlling premium increases and, through a structured managed care program, help contain healthcare costs, AND

**WHEREAS**, participation in the State of Tennessee Group Health Insurance Program will allow White County to offer a better, more diverse benefit package for its employees and retirees.

**NOW, THEREFORE BE IT RESOLVED**, by the White County Legislative Body, meeting in regular session on October 21, 2019 as follows:

**SECTION 1.** White County hereby exercises its right, as authorized under T.C.A. § 8-27-702, to enroll and participate in the State of Tennessee Group Health Insurance Program, and more specifically the Local Government Health Insurance Plan and any available voluntary benefit plans pursuant to T.C.A. § 8-27-702 *et seq.* and T.C.A. § 8-27-104.

**SECTION 2.** White County hereby adopts the State of Tennessee Group Health Insurance Program plan document and plan provisions which are required by the State of Tennessee Department of Benefits and Administration for participation in the program.

**SECTION 3.** The execution of a Memorandum of Understanding with the State of Tennessee Department of Benefits and Administration, in substantially the form attached hereto as Exhibit A, is hereby authorized.

**SECTION 4.** The execution of a Retiree Coverage Election Form indicating an "opt-in" election which allows for pre age 65 retiree health insurance coverage under the Local Government Insurance Plan for all eligible active employees and retirees, in substantially the form attached hereto as Exhibit B, is hereby authorized.

**IT IS FURTHER RESOLVED**, that each of the officers of White County are hereby authorized to take any and all such additional steps as may be necessary to consummate the foregoing, and all actions heretofore taken in that regard are hereby ratified and approved.

Motion made by Larry Selby and seconded by  
Andy Hanton that the above resolution be adopted.

On roll call, the vote was recorded as follows:

AYES: 10  
NAYES: \_\_\_\_\_

The above Resolution was passed on the 21 day of October, 2019.

Cain Rogers  
CAIN ROGERS, Chairman of the  
White County Legislative Body

Attest:  
Sasha Wilson  
Sasha Wilson, County Clerk



Approved the 21 day of October, 2019.

Denny Wayne Robinson  
DENNY WAYNE ROBINSON, County Executive

October 21, 2019

BE IT REMEMBERED THAT THE WHITE COUNTY LEGISLATIVE BODY MET in regular session at the White County Courthouse in Sparta, Tennessee on October 21, 2019 at 6:00p.m.

Present and residing the Hon. Cain Rogers, Chairman, Sasha Wilson, White County Clerk, Chad Marcum, Finance Director and John Meadows, County Attorney, with the following commissioners present: T.K Austin, Lonnie Crouch, Lanny Selby, Stanley Neal, Dale Bennett, Dakota White, Terry Alley, Andy Haston, Robert McCormick and Dillard Quick.

A quorum being present the following proceedings were held.

Motion was made by commissioner Stanley Neal and seconded by Commissioner Dakota White to approve and spread on minutes the Consent Calendar. Chairman Rogers called for a voice vote; all members in favor of said motion.

Motion was made by Commissioner Lanny Selby and seconded by Commissioner Andy Haston to approve Resolution 57-10-2019 Authorizing Enrollment in the State of Tennessee Group Insurance Program. Upon the roll being called the following voted.

YES	NO	ABSENT	PASS
Lanny Selby		Lee Broyles	Stanley Neal
Terry Alley		Bobby McCulley	
Dale Bennett		Roger Mason	
Robert McCormick			
Cain Rogers			
Lonnie Crouch			
Dillard Quick			
T.K Austin			
Dakota White			
Andy Haston			

## EXHIBIT A



STATE OF TENNESSEE  
DEPARTMENT OF FINANCE AND ADMINISTRATION  
BENEFITS ADMINISTRATION

312 Rosa L. Parks Avenue  
Suite 1900 William R. Snodgrass Tennessee Tower  
Nashville, Tennessee 37243-1102  
Phone (615) 741-3590 or (800) 253-9981  
FAX (615) 253-8556

Stuart C. McWhorter  
COMMISSIONER

Laurie Lee  
EXECUTIVE DIRECTOR

### MEMORANDUM OF UNDERSTANDING BETWEEN THE STATE OF TENNESSEE AND LOCAL GOVERNMENT AGENCY

#### TERMS AND DEFINITIONS

1. **Additional Benefits** means benefit plans offered separately by Local Government Agencies, including those which provide (a) dental benefits, (b) vision benefits, (c) long-term care benefits, (d) disability insurance benefits, (e) life insurance benefits, (f) tort liability or workers' compensation benefits, (g) benefits for a specific disease and/or illness (e.g., cancer, heart, stroke), (h) benefits limited to a fixed amount per day (or other period) of hospitalization, (i) accident, death and dismemberment benefits and (j) any other benefits approved in writing by the Division of Benefits Administration. Any of the above listed plans or policies which reimburses, subsidizes, supplements or pays the costs of participating in the Local Government Health Insurance Plan, or provides coverage, subsidies, credits or payouts of any kind for or related to services or pharmaceuticals covered by the Local Government Health Insurance Plan, including co-pays, member contributions, coinsurance and deductibles, **must** be submitted to [benefits.info@tn.gov](mailto:benefits.info@tn.gov) and approved in writing by the Division of Benefits Administration.
2. **Agency Benefits Coordinator (ABC)** means an individual who serves as the liaison between the State Group Insurance Program, members and Benefits Administration.
3. **Annual Enrollment** means a period in the fall when members are able to change, add or remove benefits. Specific dates for this period are set by Benefits Administration each year.
4. **ACH** means Automatic Clearing House.
5. **Benefits Administration (BA)** means the division of the Tennessee Department of Finance & Administration that administers the State Group Insurance Program.
6. **Business Days** means traditional workdays, including Monday, Tuesday, Wednesday, Thursday and Friday. State government holidays are excluded.

## EXHIBIT A

7. **Calendar Days** means all seven days of the week.
8. **CFR** means Code of Federal Regulations.
9. **COBRA** means Consolidated Omnibus Budget Reconciliation Act.
10. **Day(s)** means Calendar Day(s) unless otherwise specified in the MOU.
11. **Edison** means the State's enterprise resource planning system for the administration of benefits enrollment and premium data.
12. **GASB** means Governmental Accounting Standards Board.
13. **Head of Agency** means the chief signing authority for the Local Government Agency.
14. **HIPAA** means Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 and implementing regulations.
15. **HITECH** means Health Information Technology for Economic and Clinical Health Act.
16. **LGA** means Local Government Agency.
17. **Local Government Health Insurance Plan** (also Local Government Plan) means the insurance plans authorized by Tenn. Code Ann. 8-27-702.
18. **Local Government Insurance Committee** means the policy making body for the Local Government Insurance Plan established under Tennessee state law.
19. **Local Government Plan Document** (also Plan Document) means the legal publication that defines eligibility, enrollment, benefits and administrative rules of the Local Government Health Insurance Plan.
20. **Member** means any person who is enrolled in one of the medical benefit or voluntary benefit plan options offered through the Local Government Plan.
21. **MOU** means Memorandum of Understanding.
22. **Notify**, unless otherwise specified within this MOU, means to notify Benefits Administration in writing, and the notification may be delivered by electronic mail, facsimile or the U.S. Postal Service.
23. **OPEB** means Other Post-Employment Benefits (other than pensions) that an employee is eligible to receive at the start of retirement.
24. **PHI** means Protected Health Information.
25. **PPACA** means Patient Protection and Affordable Care Act, Public Law 111-148 as amended by Public Law 111-152.
26. **State** means the State of Tennessee.
27. **State Government Holidays** means those days on which official holidays and commemorations as defined in Tennessee Code Annotated 15-1-10 I et seq. are observed.
28. **State Group Insurance Program** means the system operating the insurance plans and benefits for individuals from public sector organizations in Tennessee. The program is operated under the authority of the Local Government Insurance Committee and managed by Benefits Administration within the Department of Finance and Administration.

## EXHIBIT A

29. **TCA** means Tennessee Code Annotated.
30. **TCRS** means Tennessee Consolidated Retirement System.
31. **The Tennessee Plan** means the plan offering supplemental medical insurance for retirees with Medicare as defined in Tenn. Code Ann. 8-27-706.
32. **Voluntary Benefits** means benefits other than health insurance benefits which are established and offered by the Local Government Insurance Committee, and fully paid by the employee as defined in Tenn. Code Ann. 8-27-104. Examples include dental and vision insurance.
33. **Website** means the ParTners for Health Website ([www.tn.gov/partnersforhealth](http://www.tn.gov/partnersforhealth)), which includes a section specifically for ABCs. ParTners for Health and ABC information, including publications and forms, can be accessed from this site by going to [www.tn.gov/partnersforhealth](http://www.tn.gov/partnersforhealth).

### **INTRODUCTION**

This Memorandum of Understanding (MOU) defines the administrative responsibilities of the Tennessee Department of Finance and Administration, Benefits Administration ("BA") and the \_\_\_\_\_, an eligible Local Government Agency ("LGA") for the provision of group plan coverage through the State of Tennessee Local Government Health Insurance Plan ("Local Government Plan"), and any available voluntary benefit plans pursuant to TCA 8-27-702 *et seq.* and TCA 8-27-104.

The Local Government Plan Document ("Plan Document"), approved by the Local Government Insurance Committee pursuant to TCA 8-27-702, defines the eligibility, enrollment, benefits and administrative provisions for the Local Government Insurance Plan. Tenn. Code Ann. 8-27-703(c)(2) requires LGAs to implement and comply with the financial determination of the Insurance Committee, including entering into an MOU. Should any terms of this MOU conflict with any provision of the Plan Document, the Plan Document and Summary Plan Description for The Tennessee Plan (Supplemental Medical Insurance for Retirees with Medicare), or the current certificates of coverage for voluntary benefits, the provisions of those Plan Documents and/or certificates shall control.

This MOU supersedes and replaces all prior MOUs, agreements or other documentation between BA and the LGA describing the responsibilities of the parties with respect to such group benefits.

### **SECTION 1A- RESPONSIBILITIES OF THE LGA**

1. The LGA and its officers and employees shall abide by and enforce all the eligibility criteria for all benefit options offered, including but not limited to, the health plan which is outlined in the Local Government Plan Document, the Plan Document and Summary Plan Description for The Tennessee Plan and the current certificates of coverage for voluntary benefits.

Individual agencies shall not determine eligibility in a way that conflicts with the Local Government Plan Document or eligibility documents for the voluntary benefit plans, including the Plan Document for The Tennessee Plan and the certificates of coverage. For example, the LGA shall not use a different set of required hours worked to be eligible.

The eligibility, enrollment, benefit and administrative provisions of the Plan Document, the Plan Document for The Tennessee Plan or the current certificates of coverage for voluntary benefits shall be uniformly enforced by the LGA.

The LGA shall offer ALL options of the medical plans, including any carriers, networks or plan types available to them. If the LGA elects to participate in the voluntary benefit plans, the LGA shall offer ALL options of those voluntary plans to employees for their selection, including any carriers, networks or plan types available to them.

## EXHIBIT A

2. At execution of this MOU, the LGA shall identify a contact person within the organization to serve as an Agency Benefits Coordinator ("ABC"). The ABC must be an employee of the LGA responsible for plan administration and be a liaison between the LGA, its employees and BA. Only ABCs shall have data update and/or inquiry access to Edison for the employees of the agency and their dependents. In no event shall an ABC allow an insurance agent, insurance broker or insurance agency access to Edison. Duties and responsibilities of the ABC are outlined in Section 2 of this document.
3. The LGA shall notify BA within ten (10) business days after a current ABC terminates employment or is no longer responsible for the duties of an ABC. The LGA shall also provide BA with contact information for the new ABC immediately upon designation.
4. The LGA shall notify BA within ten (10) business days of the appointment or election of a new Head of Agency.
5. A first time participating LGA shall complete the Retiree Coverage Election Form, selecting one of the retiree coverage options listed on the form and obtaining appropriate approvals and signatures as outlined on the form. Existing participating LGAs who have previously chosen to opt-in active employees and current retirees or a limited opt out with continued retiree coverage for only current retirees may change its election in a subsequent plan year in accordance with Plan Document section 4.06(A). All retiree coverage elections shall remain in effect unless changed in the manner set out in Plan Document section 4.06(A).
6. The LGA shall assist BA with any audits and other requests related to the compliance of all parties with the Plan Document, the Plan Document and Summary Plan Description for The Tennessee Plan, or eligibility rules for the voluntary plans within fifteen (15) business days of the request.

**The LGA shall be responsible for a financial assessment equal to any expense assessed to BA as a result of the LGA's failure to provide information as requested. BA may deduct assessed expenses from the LGA's Automatic Clearing House (ACH) debit account. BA reserves the ability to waive the assessment as it deems appropriate, and its decisions shall not be subject to appeal or review.**

7. The LGA shall respond to survey and information requests from BA within fifteen (15) business days, including but not limited to surveys related to (a) employer/participating agency premium contributions for employees and dependents; (b) employer/participating agency contribution levels based on retirees' years of service for Government Accounting Standards Board Statement #75 (GASB 75)/Other Post-Employment Benefits (OPEB) purposes; and (c) documentation, including pamphlets, enrollment materials, policies, etc. of all additional benefits and other products offered by the employer/participating agency.

**Failure of the LGA to provide the information required by paragraph number 7 may result in BA assessing and collecting the costs incurred by the LGA's failure to cooperate. This assessment may include actuarial consulting fees and the additional cost to the plan caused by non-compliance. In addition, non-compliance may also result in termination of the LGA's participation in the plan. Additionally, the LGA's failure to provide the requested survey information with regard to data required for an OPEB calculation required by GASB 75 shall result in said LGA being excluded from the annual actuarial calculations, valuations and OPEB liability determinations by the actuaries under contract with the State's Department of Finance & Administration. BA reserves the ability to waive the assessment as it deems appropriate, and its decisions shall not be subject to appeal or review.**

8. The LGA shall remit the premiums for health and any voluntary plans of coverage if applicable, by means of an ACH debit account. The LGA shall provide the Department of Finance & Administration with at least sixty (60) days' notice before making any change to its bank account or other information that may impact ACH transactions. The LGA shall use the ACH form, instructions and contact information available under the Agency Benefits Coordinator section of the Website as

## EXHIBIT A

described in item 33 of the Terms and Definitions section of this MOU.

9. LGA participation in the Local Government Plan shall continue for at least twenty-four (24) consecutive months unless the LGA is determined to be in violation of requirements which necessitates termination by the Local Government Committee.
10. If the LGA discontinues participation in the Local Government Plan, the LGA may not rejoin the Local Government Plan for twenty-four (24) consecutive months, following the date of termination. The LGA shall provide BA with a sixty (60)-day written notice before terminating its participation with the Local Government Plan. BA will terminate any COBRA or retiree participants, including retirees billed through their TCRS pension or direct bill, from the Plan, along with the active employees if the LGA terminates participation. See Exhibit A, Plan Withdrawal Document, for more detail regarding the withdrawal process.
11. A LGA participating in the Local Government Health Insurance Plan may offer the state-sponsored voluntary plan(s) to its employees and retirees. Retiree vision coverage may only be offered if the LGA has opted in to retiree medical coverage. The dental and/or vision voluntary plan(s) may be effective on the agency's original effective date or on a subsequent January 1. The LGA must submit a written intent to enroll notice to BA by July 1, or another date announced by BA, of the year preceding the January 1 effective date for dental and/or vision. LGA participation in the dental plan and/or vision plan shall continue for at least twelve (12) consecutive months coinciding with a calendar year. The LGA shall provide BA with a sixty (60) day written notice before terminating its participation in the voluntary plans. If the LGA discontinues participation in the dental and/or vision plan, the LGA acknowledges that its employees will not be eligible for COBRA and that the LGA may not rejoin the dental and/or vision plan for at least twelve (12) consecutive months, beginning on the date of termination. If the LGA rejoins the dental and/or vision plan, eligible employees may sign up during the next annual enrollment period. (For example, an agency that drops the dental plan as of 3/1/18 would not be able to offer the dental plan again until 1/1/20.) If a LGA discontinues participation in the medical insurance plan, participation in the voluntary plans will terminate on the same date as the medical insurance plan.
12. Prohibition on other coverages:
  - (a) A LGA participating in the Local Government Health Insurance Plan **shall not** offer, subsidize or incentivize enrollment of individuals eligible for the state-sponsored group insurance program into any health plan, health insurance policy or medical expenses plan other than the state-sponsored group insurance plan (including state offered voluntary benefits) and those plans which constitute "additional benefits" as defined in (b) below. A LGA participating in the Local Government Plan may offer additional benefits approved by Benefits Administration, instead of or in addition to the voluntary benefits in the state group insurance program.
  - (b) For the purpose of (a) above, the term "health plan" includes any health plan or policy, medical insurance plan or policy, excepted benefit policy, supplemental benefit policy, gap or bridge policy and any plan or policy that reimburses, indemnifies, contributes to, supplements or pays the costs of participating in the Local Government Health Insurance Plan, or provides coverage, subsidies or credits for services or pharmaceuticals covered by the Local Government Health Insurance Plan, including co-pays, member contributions, coinsurance and deductibles. For purposes of this MOU, this definition of "health plan" is not affected by whether a plan, or expenses paid under a plan, is considered a supplemental plan, health plan or an excepted benefit under Federal law.
  - (c) Failure of the LGA to provide the information required by paragraph number 7 regarding additional benefit plans may result in Benefits Administration assessing and collecting the costs incurred by the LGA's failure to cooperate. This assessment may include actuarial consulting fees and the additional cost to the plan caused by non-compliance. In addition, non-compliance may also result in termination of the LGA's participation in the plan.
  - (d) A LGA's offering, subsidizing or incentivizing participation in any product prohibited by section (a) above may result in Benefits Administration assessing and collecting the costs incurred by the

## EXHIBIT A

LGA's failure to cooperate. This assessment may include actuarial consulting fees and the additional cost to the plan caused by non-compliance. In addition, non-compliance may also result in termination of the LGA's participation in the plan.

13. If the LGA does not have any employees enrolled in health coverage for more than sixty (60) days, the agency will be terminated from the Local Government Plan and shall be ineligible to re-join the Local Government Plan for at least twenty-four (24) months.
14. The LGA shall abide by the refund policy as stated in the Local Government Plan Document, with the understanding that any ineligible claims will be recovered before a refund is released to the agency.
15. The LGA has the primary responsibility for determining eligibility pursuant to the provisions of the Plan Document and/or the voluntary benefits eligibility documents. The LGA may refer any eligibility question to BA for written clarification. In the absence of such written clarification, the LGA shall reimburse the State for the cost of benefits provided because of any inaccurate representation of eligibility that its employees may make that result in an otherwise ineligible individual becoming enrolled for and receiving benefits. The LGA shall terminate enrollment for the employee and dependents and notify BA when it is discovered that an employee and/or dependent(s) was ineligible for coverage.
16. All LGAs shall download the Premiums Due Collections Applied reports through Edison (the State's enterprise resource planning system used for the administration of benefits enrollment and premium data). If the LGA fails to download such reports and requests hard copies, the LGA shall first pay an annual fee of six hundred dollars (\$600.00) to BA payable/collected through the ACH debit account. BA reserves the authority to waive the annual fee as it deems appropriate, and its decisions shall not be subject to appeal or review.
17. If the LGA has more than twenty-five (25) members, it shall maintain two (2) ABCs who have access to Edison at all times. For security purposes, no LGA shall have more than two ABCs with Edison access unless additional ABCs have been authorized by BA.
18. Each ABC shall perform data entry in Edison. This includes adding biographical and job information for all employees. If the LGA has less than one hundred (100) employees, it must maintain, at minimum, "view only" access to Edison and shall have the option to perform data entry in Edison but only through the end of the 2016 calendar year. Effective 1/1/2017, all LGAs shall perform data entry in Edison regardless of number of employees.
19. The LGA may request in writing a copy of its claims experience and/or enrollment information from BA. BA will only provide a copy of such report results directly to the ABC or other authorized LGA employee. At no time shall BA deliver such report to an insurance agent or broker. Such report shall not contain any personal identifiers or individual claims detail or other information restricted by HIPAA. The guidelines for release of claims and enrollment information and the formal "Request for Enrollment or Claims Information" may be found on the ABC section of the Website as described in item 33 of the Terms and Definitions section of this MOU. BA shall provide claims data consistent with the requirements to provide claims data under TCA §8-27-302(g).
20. The LGA shall notify BA within five (5) business days of receipt of a Medicare demand letter or other notice explaining that Medicare may have made a primary payment for services instead of a secondary payment for services. The LGA shall deliver a copy of such letter or other notice via facsimile, electronic mail or hard copy delivery within the same five-day time period.
21. The LGA shall maintain an up-to-date insurance file on each participating member which shall include, at a minimum, the signed "Employee Insurance Checklist - Local Government Plan" (a copy may be found on the ABC section of the website at [www.tn.gov/partnersforhealth/agency-benefits-coordinators](http://www.tn.gov/partnersforhealth/agency-benefits-coordinators)), a copy of any manually completed enrollment forms and a copy of any Edison reports reflecting benefits chosen by the member. The LGA can maintain either an electronic or hard copy (or both). Copies of files may be requested by BA for audit determination.

## EXHIBIT A

22. The LGA shall be responsible for complying with all employer reporting requirements and employee notifications required under the Patient Protection and Affordable Care Act (PPACA). Each agency on the Plan is considered to be a self-insured employer and must follow the self-insured reporting guidelines.
23. The LGA shall be responsible for any penalties imposed for failure to comply with PPACA. This responsibility includes but is not limited to penalties under the PPACA amendments to the Public Health Service Act (42 U.S.C. 300 gg et seq), the employer responsibility section of the Internal Revenue Code (26 U.S.C. 4980H), and regulations implementing those provisions. The LGA shall also reimburse BA for any expenses caused by the LGA's failure to terminate coverage in Edison when that failure leads to claims being paid after the coverage should have been terminated. This could create a risk of a rescission under the PPACA regulations if untimely notice leads to retroactive termination.
24. For each member termination, the LGA shall enter the termination into Edison or notify BA if the ABC does not have access to Edison within five (5) business days of the termination. The LGA shall reimburse the State for any penalties, fines, assessments or damages incurred associated with late COBRA and other notices that result from a delayed notification from the LGA to BA of the termination of an employee or member. Any termination entered after five (5) business days from the date of termination, shall be subject to premium refund provisions of the Local Government Plan Document.
25. To the extent that the LGA varies its employer contribution by benefit option, third party administrator or premium tier, the LGA assumes all compliance duties and risks associated with the statutory requirements of federal and state law, including but not limited to the nondiscrimination and wellness requirements in the Health Insurance Portability and Accountability Act (HIPAA, Pub. L. 104-191) as amended and the Americans with Disability Act (ADA, Pub. L. 101-336), as amended. The LGA may refer to "Contributions" in the Local Government Plan Document and any other publications or frequently asked questions (FAQs) which BA may publish for information regarding the State's contribution policy. The LGA shall also consult with its legal counsel to ensure that the LGA's approach is in compliance with all applicable legal requirements.
26. In the event that a change in federal laws or regulations, including but not limited to COBRA, requires changes in the procedures set out in Section I of this MOU, the LGA will comply with those requirements regardless of whether this MOU is formally amended.
27. Hold Harmless. The LGA agrees to reimburse the State for financial losses caused by the LGA's violation of Federal laws or regulations governing the conduct of a health insurance plan. Such Federal provisions include, but are not limited to the Patient Protection and Affordability Act (PPACA); the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH), and the Consolidated Omnibus Budget Reconciliation Act (COBRA). The LGA's responsibility under this provision includes any fines, penalties or legal costs incurred by the State as a result of the LGA's violation of Federal law.

### **SECTION 1B - OTHER RESPONSIBILITIES OF THE LOCAL GOVERNMENT AGENCY - OBLIGATIONS AND ACTIVITIES WITH REGARDS TO HIPAA**

#### **HIPAA and HITECH Compliance**

1. The LGA shall comply with obligations under HIPAA and HITECH and their accompanying regulations. The Local Government Plan is a covered entity under the Administrative Simplification Provisions of HIPAA. The LGA shall take all appropriate measures to protect the privacy and security of the protected health information it receives from members electing coverage under the Plan. All agency employees who have access to Edison insurance benefits are required to complete the annual HIPAA training online. Failure to comply with mandatory training requirements may result in suspension of insurance

## EXHIBIT A

benefits access. Training requirements will not be waived unless approved in advance by the BA HIPAA compliance officer.

2. The LGA warrants that it is familiar with the requirements of HIPAA and HITECH and their accompanying regulations and shall comply with all applicable HIPAA and HITECH requirements in the course of this Contract, including but not limited to the following:
  - Compliance with the Privacy Rule, Security Rule, Notification Rule;
  - The creation of and adherence to sufficient Privacy and Security Safeguards and Policies;
  - Timely reporting of violations in use and disclosure of PHI; and
  - Timely reporting of privacy and/or security incidents.
3. The LGA warrants that it will cooperate with the covered entity, including cooperation and coordination with covered entity privacy officials and other compliance officers required by HIPAA and HITECH and its regulations, in the course of performance of the duties so that both parties will be in compliance with HIPAA and HITECH.

### **Privacy & Confidentiality**

1. The LGA shall develop, adopt and implement standards, which are, at a minimum, compliant with the HIPAA privacy and security rules in 45 CFR Part 164, to safeguard the privacy and confidentiality of all PHI about members. For example, the LGA shall ensure that it does not have completed forms containing PHI sitting in public view, left in unsecured boxes or files or left unattended in any off-site location (e.g., in an automobile). The LGA's procedures shall include but not be limited to safeguarding the identity of members as members of the State Group Insurance Program and preventing the unauthorized disclosure of PHI. The LGA shall comply with the HIPAA amendments in Public Law 111-5, the HITECH Act, and any implementing regulations when they become effective.
2. The PHI shall be used for the purposes of carrying out the responsibilities of this MOU related to the LGA's participation in the Local Government Insurance Plan.
3. The LGA shall not use or further disclose PHI other than as permitted or required by HIPAA; or as required by law. Use of PHI for payment, treatment or health care operations may include disclosure only as permitted by HIPAA, including when such information is strictly necessary to resolve the issue or concern under discussion and the person has adequate permission or legal authority to review such information.
4. The LGA shall use appropriate safeguards to prevent the unauthorized use or disclosure of the PHI. The LGA shall report to the State any unauthorized use or disclosure of the PHI.
5. The LGA shall mitigate, to the extent practicable, any harmful effect that is known to the LGA of a use or disclosure of PHI by the LGA in violation of the requirements of the federal privacy rule.
6. The LGA shall provide access to PHI in a "designated record set" in order to meet the requirements under 45 CFR §164.524.
7. The LGA shall make any amendment(s) to PHI in a "designated record set" pursuant to 45 CFR §164.526.
8. The LGA shall document disclosures of PHI and information related to such disclosures as would be required to respond to a request by an individual for an accounting of disclosures of PHI in accordance with 45 CFR §164.528.
9. The LGA shall cooperate in making relevant records available to the secretary of health and human services for determining HIPAA compliance when required by 45 CFR 164.504(e)(2)(ii)(I)
10. The LGA shall (i) implement administrative, physical and technical safeguards that reasonably and appropriately protect the confidentiality, integrity and availability of the electronic PHI that it creates.

## EXHIBIT A

receives, maintains or transmits, (ii) report to the State any security incident (within the meaning of 45 CFR § 164.304) of which the LGA becomes aware, and (iii) ensure that any agent of the LGA, including any subcontractor, agrees to the same restrictions and conditions that apply to the LGA with respect to such information.

11. The LGA shall comply with all privacy and security requirements of the Health Insurance Portability and Accountability Act (HIPAA) of 1996 and the Health Information Technology for Economic and Clinical Health (HITECH) Act. Unless the State prior approves in writing the LGA's use of alternate mitigating controls, the LGA shall use Federal Information Processing Standards (FIPS) 140-2 compliant technologies to encrypt all PHI in motion or rest, including back-up media.
12. The LGA shall have full financial responsibility for any penalties, fines or other payments imposed or required as a result of the LGA's non-compliance with or violation of HIPAA or HITECH requirements, and the LGA shall indemnify the State with respect to any such penalties, fines or payments.
13. The LGA is authorized to use PHI for the purpose of carrying out its duties under the MOU. In the course of carrying out these duties, including but not limited to carrying out Benefits Administration's duties under HIPAA. LGA shall fully comply with the requirements under the Privacy Rule applicable to "business associates", as that term is defined in the Privacy Rule and not use or further disclose PHI other than as permitted or required by this agreement or as required by law. Business Associate is subject to requirements of the Privacy Rule as by Public Law 111-5, Section 13404 [designated as 42 U.S.C. 17934].
14. Minimum Necessary- LGA (and its agents or subcontractors) shall only request, use and disclose the minimum amount of protected information necessary to accomplish the purpose of the request, use or disclosure, in accordance with the Minimum Necessary requirements of the Privacy Rule including, but not limited to, 45 C.F.R. Sections 164.502(b) and 164.514(d).
15. Notification of Breach- During the term of this MOU, LGA shall notify Benefits Administration within two (2) business days of any suspected or actual breach of security, intrusion or unauthorized use or disclosure of PHI and/or any actual or suspected use or disclosure of data in violation of any applicable federal or state laws or regulations. LGA shall take (i) prompt corrective action to cure any such deficiencies and (ii) any action pertaining to such unauthorized disclosure required by applicable federal and state laws and regulations.
16. This Agreement authorizes and LGA acknowledges and agrees covered entity shall have the right to immediately terminate this agreement and service contracts in the event LGA fails to comply with, or violates a material provision of, requirements of the Privacy and/or Security Rule or this Memorandum. Upon termination of this MOU for any reason, LGA agrees to return or destroy PHI covered by this agreement at the direction of the Covered Entity as required by 45 CFR 164.504(e)(2)(ii)(J).

## **SECTION 2 - RESPONSIBILITIES OF THE AGENCY BENEFITS COORDINATOR (ABC)**

Note: Applicable forms and publications may be found on the ParTNeRS For Health Website under the ABC heading.

1. The ABC shall serve as a liaison between the LGA, its employees and BA.
2. During the new employee orientation, the ABC shall:
  - Ensure the employee reviews and signs "Employee Insurance Checklist - Local Government Plan," which shall then be placed in the employee insurance file;
  - Provide to the new employee a TennCare notice and any other notices or information required by the Patient Protection and Affordable Care Act (PPACA), including the federal Marketplace letter;
  - Provide access to the "Benefits Administration Eligibility and Enrollment Guide" for Local Government Employees, HIPAA Notice of Privacy Practices brochure, applicable vendor materials, enrollment forms, any applicable dental and vision handbooks or brochures, provide

## EXHIBIT A

- web address to locate the Summary of Benefits and Coverage [tn.gov/partnersforhealth](http://tn.gov/partnersforhealth) or provide a printed copy if requested, and provide any materials related to new plans of coverage to the new employee;
- Provide to the employee the deadline to return completed enrollment forms or make their selections online using Employee Self Service (ESS) in Edison;
  - Describe to the eligible employee all available benefits options offered under the Local Government Plan;
  - Ensure the employee receives any new employee orientation materials provided by BA;
  - Explain to the employee the enrollment options including the consequences and next steps if the employee elects not to enroll either self and/or eligible dependents during the initial enrollment period, and how the annual enrollment period works;
  - Identify the effective date of coverage for the employee and any dependents;
  - Describe to the employee how and when to add newly acquired dependents, and explain the member's responsibility to provide documentation to verify dependent eligibility;
  - Provide information to employee on premium amounts for all available benefit programs;
  - Specify to the employee how to make changes to coverage or terminate coverage on either self or dependents, including the employee's obligation to immediately notify the ABC and BA of any change in dependent eligibility status;
  - Review with the employee the impact of a leave of absence from employment on benefits;
  - List for the employee the benefits options members have at the time of termination of employment (COBRA, retirement); and
  - Ensure that each new employee is aware of the BA Website and the ParTNers For Health Website (as described in item 33 of the Terms and Definitions section of this MOU), the BA Service Center contact information, and the contact information for each vendor
3. All ABCs must participate in monthly/weekly ABC calls with BA staff.
  4. All ABCs must complete any annual mandatory training offered by Benefits Administration. New ABCs, including those who are replacing other ABCs, shall complete initial mandatory training offered by Benefits Administration and may be required to pass a test to get system access. Initial ABC training must be completed within sixty (60) days of becoming a new ABC. Failure to comply with all training requirements will result in suspension of insurance benefits access. Training requirements will not be waived unless approved in advance by BA.
  5. All new ABCs must complete initial HIPAA training module in Edison ELM within thirty (30) days of access to system. All ABCs (primary & backup) must complete the HIPAA training ANNUALLY during the scheduled training month or as otherwise prescribed. ABCs are responsible for enrolling and accessing the HIPAA training in the Edison ELM module. Failure to complete the annually HIPAA training will result in suspension of access to Edison and will not be restored until HIPAA training is complete. There is an instructional video for the training provided on the Partners for Health YouTube channel.
  6. All ABCs shall comply with the procedures set forth in the "ABC Training Presentation - Session I and ABC Training Presentation - Session II" and the "External Agency Calendar" of Edison activities published on the ABC section of the Website as described in item 33 of the Terms and Definitions section of this MOU. Some of these procedures include but are not limited to:
    - Entering into Edison personal and job information for employees;
    - Answering general member questions on benefits and eligibility;
    - Keeping members' addresses and telephone numbers current in Edison; and
    - Downloading reports as necessary via Edison.
  7. The ABC shall refer all eligibility or policy questions related to creditable years of service and monetary retirement benefits to the Tennessee Consolidated Retirement System (TCRS) staff. The ABC shall also be familiar with the various provisions in the "Local Government Plan Document" related to insurance benefits and eligibility for coverage. Questions about retiree eligibility and questions about the annual enrollment period for retirees shall be directed to BA. The ABC is responsible for certifying the Application to Continue Insurance at Retirement.
  8. The ABC shall refer the member to the ParTNers For Health Website at [www.tn.gov/partnersforhealth](http://www.tn.gov/partnersforhealth) for information concerning the process for appeals. This information is available in the Member Handbooks, the Summary of Benefits and Coverage and the Plan Document,

## EXHIBIT A

all of which are posted on the Website.

9. The ABC shall answer general questions on the coverages offered by the Local Government Plan. The ABC shall refer any detailed eligibility inquiries to the BA Service Center. The ABC shall refer any detailed benefits inquiries to the appropriate insurance carrier.
10. The ABC shall coordinate or assist with events or benefits fairs related to these products, including reserving meeting space, as requested by BA and ensuring that employees/members are aware of these events.
11. The ABC shall assist with requests from BA to help with ensuring the agency members respond to requests for information and otherwise comply with sections "5.04, Subrogation"; "5.05, Right of Reimbursement"; and "5.06, Recovery of Payment" of the Local Government Plan Document.
12. Quarterly, upon request, the ABC shall provide an email address file for all their employees to Benefits Administration within fifteen (15) days of the request.
13. The ABC shall limit the number of administrative error letters submitted. Administrative errors submitted will be reviewed quarterly. An excessive amount of administrative error letters will result in BA contacting the ABC for retraining. The ABC shall lose access to Edison until retraining is completed. The number of errors allowed will be defined and communicated to all agencies based on agency size.
14. The ABC will be required to respond to a yearly audit of ABC security access for their agency. Failure to comply within the time frame given in the audit email communication will result in removal of the agency's access to the Edison system.
15. The ABC will receive quarterly reports from a data match with the NCOA (National Change of Address) database. The ABC shall update addresses in Edison based on the results.
16. The ABC will receive monthly emails on any missing valid Social Security numbers (SSN) for enrolled members. The ABC shall provide the correct SSN to BA by the end of the current month.

### **SECTION 3 - RESPONSIBILITIES OF BA**

1. BA will notify the LGA of any annual premium increase or benefit changes as soon as this information is available.
2. BA, in conjunction with the State of Tennessee Comptroller of the Treasury, will conduct audits to verify that policies and procedures of the Local Government Plan Document are enforced. In addition, BA will conduct reviews of new enrollments to determine if they are eligible for coverage based on Plan Document provisions.
3. BA will publish an up-to-date version of the Plan Document on the ParTNers For Health Website and notify the LGA of any changes.
4. BA will establish and maintain a call center to assist the ABCs and LGA employees in understanding eligibility Plan provisions of and obtaining benefits under the Local Government Plan.
5. BA will provide information to the ABCs on the programs offered under the State Group Insurance Program.
6. BA will assist the ABCs with policy, premium and eligibility questions, processing enrollment/change applications and refund issues.
7. BA will provide each LGA with any available new employee orientation materials.
8. BA will provide training for ABCs. BA will refer new ABCs to the "ABC Training Presentation

**EXHIBIT A**

- Day 1 and ABC Training Presentation - Day 2" and will answer questions on using Edison when contacted by ABCs.

- 9. BA will make available an electronic copy of the "ABC Training Presentation - Session I and ABC Training Presentation Session II" and post a monthly "External Agency Calendar" of scheduled Edison activities on the ParTNers For Health Website under the ABC heading.
- 10. BA will ensure that members have access to an appeals process.
- 11. BA will administer the continuation of insurance through COBRA.
- 12. Where appropriate, BA will provide the LGA with information necessary to assist the agency in complying with employer reporting requirements and employee notifications required PPACA.
- 13. BA will conduct monthly conference calls to provide information and updates. The conference calls will be held weekly leading up to and during the annual enrollment period. Weekly emails will be sent throughout the year to communicate updated information.

Legal Advice: This is a document that binds the signing parties to legally enforceable obligations. BA recommends that you have your legal counsel review this document. BA does not provide legal advice to LGAs and any information that BA provides concerning State or Federal laws is not intended as legal advice.

**We understand and agree to abide by the terms and conditions set forth in this document.**

**LOCAL GOVERNMENT AGENCY:**

\_\_\_\_\_  
Primary ABC (Printed Name/Signature)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Head of Agency (Printed Name/Signature)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Fiscal Officer (Printed Name/Signature)

\_\_\_\_\_  
Date

**BENEFITS ADMINISTRATION:**

By: Laurie Lee, Executive Director

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**EXHIBIT B**  
**Division of Benefits Administration**  
**Local Government Agency--Retiree Coverage Election Form**

On January 17, 2019, the Local Government Insurance Committee adopted final amendments to the Plan Document that allow each local government agency to decide whether or not to offer the State Insurance Plan's pre-65 retiree health coverage to its members. Each agency has the choice to either (1) "opt in" and continue to offer retiree coverage to its active employees and retirees; (2) "opt out" and no longer offer retiree coverage to its active employees or its current retirees; or (3) "opt out" on a limited basis and no longer offer retiree coverage to its active employees, but continue to offer retiree coverage to retirees having health insurance coverage on the Plan that meet the Local Government Plan Document eligibility criteria when the agency joins (or re-joins) the plan. This form must be filled out and returned by each agency to record its choice of one of these three options.

- An agency election to opt out of offering retiree health coverage will also prohibit the agency from offering retiree vision coverage, if applicable, because a retired person may not be enrolled in retiree vision coverage unless they are also enrolled in retiree health coverage.
- The agency is responsible for securing any necessary board, commission or governing body authorization, if needed, prior to submitting the Election Form.
- The agency is also responsible for communicating all decisions regarding retiree coverage to its employees and retirees.

**Terms and Conditions**

1. Page Two of this form must be returned to the Division of Benefits Administration along with the Intent to Enroll form. The form must identify the local government agency, be signed by the local government agency head and fiscal officer, and clearly designate an election of one of the three available options. **An agency which has not submitted a form by the required date will be treated as having chosen option number one (1), which is the election to "opt in" to continue to offer retiree health insurance to all eligible active employees and current retirees.** The opt-in election is binding for the Other Postemployment Benefits (OPEB) liability determination for the entire upcoming state fiscal year ending June 30, and will continue to be effective until such election is changed in writing at the time designated for submitting such notice. The agency will not be permitted to change its retiree coverage status until the selection period for the following fiscal year.

2. An agency's choice to opt out and no longer offer retiree coverage to its active employees or to its active employees and retirees is irrevocable. An agency which has elected either option number two (2) or three (3) above will not be permitted to offer retiree health coverage (or retiree vision coverage) to retirees who were already covered on their plan and meet the Local Government Plan Document eligibility criteria when the agency joins (or re-joins) the plan.

3. Neither the Local Government Insurance Committee nor the Division of Benefits Administration is responsible for the determination of an agency's total OPEB liability as prescribed by the statements of the Government Accounting Standards Board (GASB) or Financial Accounting Standards Board (FASB). Benefits Administration valuations of OPEB liability are limited to plans administered by Benefits Administration. Agencies are responsible for the valuation of OPEB benefits not offered by Benefits Administration. Each agency's management is strongly urged to consult with its independent auditors to ensure the proper and complete reporting of its OPEB liability.

4. Individual agencies may have a binding legal obligation, through local ordinance, resolution, contract or other arrangement, to offer retiree health insurance coverage to some or all of its retirees. Each agency must determine whether or not such obligation exists and neither the Insurance Committee nor Benefits Administration will provide advice regarding whether such obligation exists. This is a legal issue and each agency is strongly urged to consult with its legal counsel. If an agency elects option two (2) or three (3), it will bear all risks of a legal challenge to this decision, including any damages that may be awarded. An agency that opts out will not be allowed to return to retiree health or vision coverage under the Local Government Plan even if it is determined that it has a legal obligation to continue to offer retiree coverage.

**EXHIBIT B**  
**ELECTION**

Local Government Agency \_\_\_\_\_ hereby makes the following election concerning health insurance coverage for retirees under the Local Government Insurance Plan:

**OPT IN** (1) This agency elects to offer pre-65 retiree health insurance coverage under the Local Government Insurance Plan to all eligible active employees and retirees. We understand that this decision is binding for the OPEB liability determination for the fiscal year ending June 30, and that we will be given another opportunity to choose whether or not to continue to offer retiree coverage for the following fiscal year. We understand that our election to opt in will continue to be effective until such election is changed in writing at the time designated for submitting such notice. We further understand that the agency is responsible for communicating all decisions regarding retiree coverage to its employees and retirees.

**OPT OUT** (2) This agency will not offer pre-65 retiree health insurance coverage and retiree vision insurance (if applicable) under the Local Government Insurance Plan to our active employees or to our retirees. We understand that this means that no current employees or retirees will be eligible for retiree health or vision coverage. We understand and acknowledge that we have been advised to consult legal counsel concerning this decision. We acknowledge that this election to opt out is permanent, and that this agency will not be eligible to offer retiree health or vision coverage under the state insurance plan at a future date. We further understand that the agency is responsible for communicating all decisions regarding retiree coverage to its employees and retirees.

**LIMITED OPT OUT WITH CONTINUED COVERAGE FOR CURRENT RETIREES (3)** This agency elects to opt out of offering pre-65 retiree health insurance coverage and retiree vision insurance (if applicable) under the Local Government Insurance Plan to our active employees, but to continue to offer retiree health coverage and retiree vision coverage (if applicable) to all current retirees who meet the eligibility criteria as outlined when the agency first joins the plan.

We understand that this means that no active employees will be eligible for retiree health or vision coverage (if applicable).

We understand and acknowledge that we have been advised to consult legal counsel concerning this decision. We acknowledge that this agency is not permitted to offer retiree health or vision coverage under the State Insurance Plan to active employees. However, an agency may elect to opt out of continuing coverage for current retirees by timely submitting an election for option two (2) in a subsequent plan year. We further understand that the agency is responsible for communicating all decisions regarding retiree coverage to its employees and retirees.

\_\_\_\_\_  
Name of Local Government Agency

\_\_\_\_\_  
Head of Agency (printed name/signature) REQUIRED

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Fiscal Officer (printed name/signature) REQUIRED

\_\_\_\_\_  
DATE



WHITE COUNTY, TENNESSEE

RESOLUTION NO. 58-10-2019  
RESOLUTION TO AMEND FISCAL YEAR 2020 GENERAL FUND

WHEREAS, the budget of White County is made a year in advance and is basically an estimate of revenues and expenditures that will be available and required for that year, AND

WHEREAS, at certain times revenues are received and appropriations required which were not budgeted nor anticipated in the making of the original budget document.

IT IS HEREBY RESOLVED to amend the budget by appropriating revenue received from a Community Development Block Grant for the purchase of an ambulance and related equipment:

<u>Description</u>	<u>Account</u>	<u>Major Category</u>	<u>Line Item</u>	<u>Debit</u>	<u>Credit</u>
Increase	47180	Community Development		289,784	
Decrease	55130-718	Ambulance/Emergency Medic: Motor Vehicles		35,816	
Increase	55130-718	Ambulance/Emergency Medic: Motor Vehicles - CDBG			177,000
Increase	55130-790	Ambulance/Emergency Medic: Other Equipment - CDBG			133,000
Increase	55130-399	Ambulance/Emergency Medic: Other Contracted Services - CDBG			15,600
				<u>325,600</u>	<u>325,600</u>

Motion made by Robert Mc Cormick and seconded by Dakota White that the above resolution be adopted.

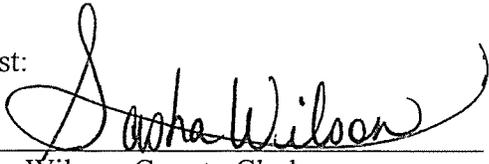
On roll call, the vote was recorded as follows:

AYES: 11  
NAYES:       

The above Resolution was passed on the 21 day of October, 2019.

  
CAIN ROGERS, CHAIRMAN  
White County Legislative Body

Attest:



Sasha Wilson, County Clerk

Approved the 21 day of October, 2019.



DENNY WAYNE ROBINSON, COUNTY EXECUTIVE



Motion was made by Commissioner Robert McCormick and seconded by Commissioner Dakota White to approve Resolution 58-10-2019, To Amend Fiscal Year 2020 General Fund. Upon the roll being called the following voted.

YES

Dillard Quick

Terry Alley

Stanley Neal

Andy Haston

Dakota White

Cain Rogers

Lonnie Crouch

T.K Austin

Dale Bennett

Lanny Selby

Robert McCormick

NO

ABSENT

Bobby McCulley

Roger Mason

Lee Broyles



WHITE COUNTY, TENNESSEE

RESOLUTION NO. 59-10-2019  
RESOLUTION TO AMEND FISCAL YEAR 2020 GENERAL PURPOSE SCHOOL FUND

WHEREAS, the budget of White County is made a year in advance and is basically an estimate of revenues and expenditures that will be available and required for that year, AND

WHEREAS, at certain times revenues are received and appropriations required which were not budgeted nor anticipated in the making of the original budget document.

IT IS HEREBY RESOLVED to amend the budget as follows for the indicated reasons:

Section 1. To appropriate additional School Safety grant funds received from the State of Tennessee.

<u>Description</u>	<u>Account</u>	<u>Major Category</u>	<u>Line Item</u>	<u>Debit</u>	<u>Credit</u>
Increase	46590	Other State Education Funds - SS		43,370	
Increase	72620-701	Maintenance of Plant	Administration Equipment		43,370
				<u>43,370</u>	<u>43,370</u>

Section 2. To appropriate grant funds received from the Dollar General Youth Literacy Foundation in support of the Read to Be Ready program.

<u>Description</u>	<u>Account</u>	<u>Major Category</u>	<u>Line Item</u>	<u>Debit</u>	<u>Credit</u>
Increase	44570	Contributions and Gifts - DGLF		2,000	
Increase	71100-429	Regular Instruction Program	Instructional Supplies - DGLF		2,000
				<u>2,000</u>	<u>2,000</u>

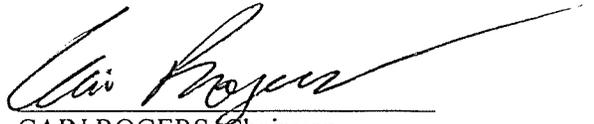
Motion made by Stanley Neal and seconded by Robert McCormick that the above resolution be adopted.

On roll call, the vote was recorded as follows:

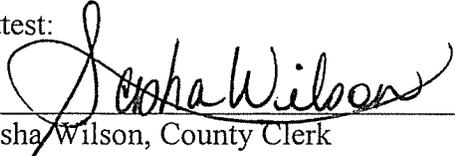
AYES: 11

NAYES: \_\_\_\_\_

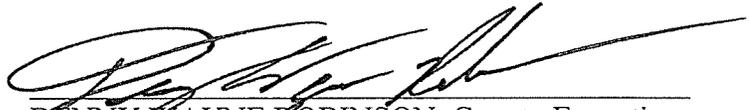
The above Resolution was passed on the 21 day of October, 2019.

  
CAIN ROGERS, Chairman  
White County Legislative Body

Attest:

  
Sasha Wilson, County Clerk

Approved the 21 day of October, 2019.

  
BENNY WAYNE ROBINSON, County Executive



Motion was made by Commissioner Stanley Neal and seconded by Commissioner Robert McCormick to approve Resolution 59-10-2019, To Amend Fiscal Year 2020 General Purpose School Fund. Upon the roll being called the following voted.

YES

Dakota White

Terry Alley

Andy Haston

Dillard Quick

Cain Rogers

T.K Austin

Lonnie Crouch

Lanny Selby

Stanley Neal

Dale Bennett

Robert McCormick

NO

ABSENT

Bobby McCulley

Lee Broyles

Roger Mason



WHITE COUNTY, TENNESSEE

RESOLUTION 60-10-2019  
APPOINTING MEMBER TO THE  
WHITE COUNTY PLANNING COMMISSION

WHEREAS, A vacancy exist in the White County Planning Commission; and

WHEREAS, One member needs to be appointed to the White County Planning Commission;

NOW THEREFORE BE IT RESOLVED, by the White County Legislative Body, meeting in regular session on this 21<sup>st</sup> day of October, 2019;

That Lanny Selby be appointed to the White County Planning Commission until April, 2021.

Motion made by Wakota White and seconded by Robert McCormick that the above resolution be adopted.

On roll call, the vote was recorded as follows:

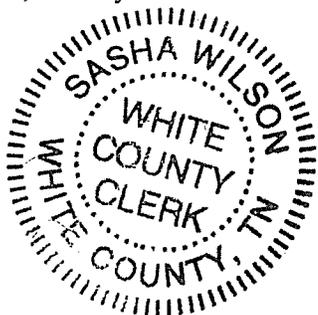
AYES 11  
NAYS     

The above resolution was passed on the 21<sup>st</sup> day of October, 2019.

Cain Rogers  
Cain Rogers, Chairman, County Legislative Body

ATTEST:

Sasha Wilson  
Sasha Wilson, County Clerk



Approved the 21<sup>st</sup> day of October, 2019

Denny Wayne Robinson  
Denny Wayne Robinson, County Executive

Motion was made by Commissioner Dakota White and seconded by Commissioner Robert McCormick to approve Resolution 60-10-2019, Appointing Member to the White County Planning Commission. Upon the roll being called the following voted.

YES

NO

ABSENT

Dale Bennett

Lee Broyles

Dillard Quick

Roger Mason

Cain Rogers

Bobby McCulley

Dakota White

Stanley Neal

Lanny Selby

Terry Alley

Andy Haston

T. K Austin

Lonnie Crouch

Robert McCormick



## WHITE COUNTY, TENNESSEE

### RESOLUTION 61-10-2019

#### AUTHORIZING LEVY OF ADDITIONAL SALES AND USE TAX

**WHEREAS**, the official tax rate of the county is the number used by the State of Tennessee to determine the equitable division of sales tax revenue in White County and the cities within White County, and;

**WHEREAS**, The State of Tennessee recognizes the official tax rate as 2.25%, the rate set by White County, and;

**WHEREAS**, the City of Sparta, by referendum, has raised the city's sales tax rate by 0.5% to 2.75% thus surpassing the county's official rate, and;

**WHEREAS**, the County Commission, in an attempt to avoid confusion and to ensure the continuation of equitable distribution of tax revenue for the benefit of **ALL** citizens residing within White County and its Cities, deems it judicious that the sales and use tax rate be consistent and equal across the county.

**THEREFORE, BE IT RESOLVED** that the White County Legislative Body hereby propose an 0.5% increase in local option sales and use tax and furthermore request the White County Election Commission to authorize a special called election, as called for in section 2, allowing the option to vote "For" or "Against" on the ballot. The Ballot shall read "Shall Resolution No. 61-10-2019 passed by the White County Commission which increases the local sales tax rate from 2.25% to 2.75% become operative?"

**SECTION 1.** The resolution of the county legislative body of White County, Tennessee, imposing a local sales and use tax as authorized under the provisions of *Tennessee Code Annotated*, Sections 67-6-701 through 67-6-712, adopted by the county legislative body at a regular meeting of record in **Minute Book 58, page 196**, is amended to levy a local sales and use tax at a rate of 2.75%, not to exceed the maximum percentage as stated in the RETAILERS TAX ACT, *Tennessee Code Annotated*, Section 67-6-702, as amended, except as limited or modified by statute.

**SECTION 2.** If a majority of those voting in the special called election required by *Tennessee Code Annotated*, Section 67-6-706, vote for the increase in the tax imposed by this resolution, collection of the increased tax levied by this resolution shall begin on the first day of the month occurring thirty (30) or more days after the county election commission makes its official canvass of the election returns.

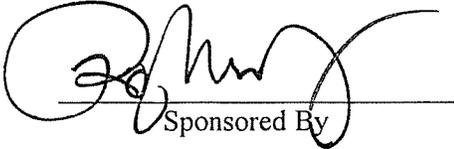
**SECTION 3.** The Department of Revenue of the State of Tennessee shall collect the additional tax imposed by this Resolution concurrent with the collection of the state tax and the local tax now being collected for White County, in accordance with rules and regulations promulgated by the Department.

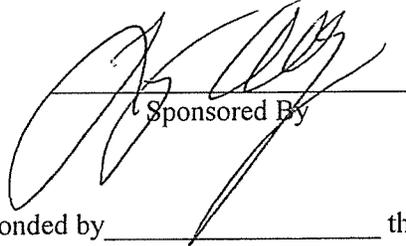
**SECTION 4.** The County Executive is hereby authorized to contract with the Department of Revenue for the collection of the additional tax imposed by this Resolution, and to provide in the contract that the department may deduct from the tax collected a reasonable amount or percentage to cover the expense of

the administration and collection of the tax.

**SECTION 5.** In the event the tax is collected by the Department of Revenue, suits for the recovery of any tax illegally assessed or collected shall be brought against the state Commissioner of Revenue and the White County Executive.

**SECTION 6.** A certified copy of this Resolution shall be transmitted to the Department of Revenue by the County Clerk forthwith and shall be published one time in a newspaper of general circulation in White County prior to the election called for in Section 2.

  
Sponsored By

  
Sponsored By

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the above resolution be adopted.

On roll call, the vote was recorded as follows:

AYES \_\_\_\_\_

NAYS \_\_\_\_\_

The above resolution was passed on the 28th day of October 2019.

\_\_\_\_\_  
Cain Rogers, Chairman,  
County Legislative Body

ATTEST:

\_\_\_\_\_  
Sasha Wilson, County Clerk

Approved the 28th day of October, 2019.

\_\_\_\_\_  
Denny Wayne Robinson, County Executive

Motion was made by Commissioner Terry Alley and seconded by Commissioner Lanny Selby to approve the following notaries; Krystal Tanner, Sheila Miner, June Ashby, Timothy Bumbalough, Dennis Wood, Ginger Short, Shauna Chausse, Kimberly Carr, Elizabeth McDonald, Bruce Macleod Jr, Barry Vinson Sr, Gary Dodson. Chairman Rogers called for a voice vote; all members in favor of said motion.

Recognition from members from the audience: None

Old Business: None

New Business:

Motion was made by Commissioner Terry Alley and seconded by Commissioner T. K Austin to Consider Resolution 61-10-2019 Authorizing Levy of Additional Sales and Use Tax.

Upon the roll being called the following voted:

YES	NO	ABSENT
Stanley Neal	Dillard Quick	Roger Mason
Andy Haston	Dale Bennett	Lee Broyles
Lanny Selby	Lonnie Crouch	Bobby McCulley
Cain Rogers	Dakota White	
Terry Alley	Robert McCormick	
T. K Austin		

Resolution failed to receive 2/3 majority vote required for consideration.

Motion was made by Commissioner Terry Alley and seconded by Commissioner Stanley Neal to adjourn the meeting. Chairman Rogers called for a voice vote; all members in favor of said motion.

Renew  
12.00

NOTARY PUBLIC APPLICATION  
WHITE COUNTY

ANSWER EVERY QUESTION. PLEASE PRINT OR TYPE.

Date of Application: 10/15/19

Full Name (as you want it to appear on your notary commission):

BARRY D VINSON, SR  
First Middle Last

Residence Address: 533 Forest Circle  
Street Address (No P.O. Box)

Sparta TN 38583-5509  
City State Zip

Name of Employer: Retired

If Self-Employed, Please Specify: Tennessee Firearm Class

Principal Business Address: Same as residence  
Street Address (No P.O. Box)

\_\_\_\_\_  
City State Zip

Telephone: (home) 931-487-4668 (business) 931-316-7500 <sup>cell</sup>

Date of Birth: 02/03/1960

For RENEWAL applications, give the expiration date of your current commission:

11/19/2019

PLEASE ANSWER THE FOLLOWING QUESTIONS YES OR NO

1. Have you ever been convicted of offering or giving a bribe, larceny, or any other offense declared infamous by law? NO
2. If the answer to question 1 was YES, has your citizenship been restored? \_\_\_\_\_
3. Is there an unpaid judgment against you for money received in an official capacity and due to the United States, to Tennessee or any Tennessee county, or are you a defaulter to the treasury? NO
4. Are you a soldier, seaman, marine, or airman in the regular Army, Navy, Marines, or Air Force of the United States Congress, or a person holding any office of profit or trust under any foreign power, other state, or the United States? NO
5. Have you ever been removed from office as a notary public for official misconduct? NO
6. Have you ever had a notarial commission revoked or suspended by this or any other state? NO
7. Have you ever been found by a court of this state or any other state to have engaged in the unauthorized practice of law? NO
8. Is there any other reason that you are legally disqualified from holding the office of a notary public? NO
9. Are you a United States citizen or Legal permanent resident? YES

I DO SWEAR OR AFFIRM UNDER PENALTIES OF PERJURY THAT THE STATEMENTS ABOVE ARE TRUE AND CORRECT.

Bary D. Vinson, Sr  
Signature of Applicant

State of Tennessee

County of White

Personally appeared before me, Bary D. Vinson Sr, with whom I am personally acquainted, and who acknowledged that he/she executed the within instrument for the purposes therein contained.

Witness this 15 day of Oct, 2019.

Jaleem Roberts dep clerk  
County Clerk / Notary Public

My Commission Expires: 09-01-2022



Renewal  
\$12<sup>00</sup>

NOTARY PUBLIC APPLICATION  
WHITE COUNTY

ANSWER EVERY QUESTION. PLEASE PRINT OR TYPE.

Date of Application: 10-11-2019

Full Name (as you want it to appear on your notary commission):

Gary W Dodson  
First Middle Last

Residence Address: 215 GilLEN Drive  
Street Address (No P.O. Box)

Sparta TN 38583  
City State Zip

Name of Employer: Self

If Self-Employed, Please Specify: Attorney

Principal Business Address: 2 West Bockman Way  
Street Address (No P.O. Box)

Sparta TN 38583  
City State Zip

Telephone: (home) 931-738-8073 (business) 931-837-1010

Date of Birth: 2/17/1949

For **RENEWAL** applications, give the expiration date of your current commission:

11/18/2019

PLEASE ANSWER THE FOLLOWING QUESTIONS YES OR NO

1. Have you ever been convicted of offering or giving a bribe, larceny, or any other offense declared infamous by law? No
2. If the answer to question 1 was YES, has your citizenship been restored? \_\_\_\_\_
3. Is there an unpaid judgment against you for money received in an official capacity and due to the United States, to Tennessee or any Tennessee county, or are you a defaulter to the treasury?  
No
4. Are you a soldier, seaman, marine, or airman in the regular Army, Navy, Marines, or Air Force of the United States Congress, or a person holding any office of profit or trust under any foreign power, other state, or the United States? No
5. Have you ever been removed from office as a notary public for official misconduct? No
6. Have you ever had a notarial commission revoked or suspended by this or any other state?  
No
7. Have you ever been found by a court of this state or any other state to have engaged in the unauthorized practice of law? No
8. Is there any other reason that you are legally disqualified from holding the office of a notary public? No
9. Are you a United States citizen or Legal permanent resident? Yes

I DO SWEAR OR AFFIRM UNDER PENALTIES OF PERJURY THAT THE STATEMENTS ABOVE ARE TRUE AND CORRECT.

Gary W Dodson

Signature of Applicant

State of Tennessee

County of White

Personally appeared before me, Gary W Dodson, with whom I am personally acquainted, and who acknowledged that he/she executed the within instrument for the purposes therein contained.

Witness this 16 day of October, 2019.

Sasha Wilson <sup>KR</sup>

County Clerk / Notary Public

My Commission Expires: 09-01-22

