



WHITE COUNTY, TENNESSEE
DEPARTMENT OF FINANCE
COURTHOUSE ROOM 204
1 EAST BOCKMAN WAY
SPARTA, TENNESSEE 38583
PHONE (931)-836-3216 FAX (931)-836-3343
finance@whitecountyttn.gov

WHITE COUNTY, TENNESSEE
Procurement Package

for

RFB Number: 2024-0924-01-019

Published September 12, 2024

White County Sheriff's Department
Law Enforcement Vehicle Upfit

RFB Opening:

September 24, 2024
2:00pm Central Time

RFB Opening Location:

White County Department of Finance
1 East Bockman Way, Room 204
Sparta, Tennessee 38583

Posted for public inspection at
whitecountyttn.gov/bids

Table of Contents

I.	Purpose and Overview	3
A.	Purpose	3
B.	Project Description	3
C.	Specifications	3
D.	Warranty	4
E.	Completion and Delivery	4
F.	Upfitting Company Requirements	4
II.	Instructions for Request for Bids Responses	4
A.	Compliance with RFB	4
B.	Delivery of RFB Response	5
III.	General Terms and Conditions	5
A.	Bid Document	5
B.	Electronic Transmissions	5
C.	Bid Bond	6
D.	Performance Bond	6
E.	Payment Bond	6
F.	Disclosures by Bidders	6
G.	Laws and Regulations	6
H.	Sub-contracts	6
I.	Award of Contract	6
J.	Retainage	7
K.	Title VI of the Civil Rights Act of 1964	7
L.	Warranty	7
M.	Payments	7
N.	Errors in Bids	7
O.	Taxes	7
P.	Tie Bids	7
Q.	Background Checks and Dress Code	7
R.	Specification Details	8
IV.	Advertisement for RFP	8
V.	RFB Response Form	9
VI.	References Form	10
VII.	Exception Form	11
VIII.	Iran Divestment Act	12
IX.	Appendix A – Marked Patrol Car Equipment	13
X.	Appendix B - Unmarked Admin Car Equipment	15

I. Purpose and Overview

A. Purpose

The White County Department of Finance, on behalf of the White County Sheriff's Department, is soliciting bids for the upfitting of four (4) law enforcement vehicles.

B. Project Description

The objective of this request for bids is to secure a contract with a company to upfit four (4) 2024 Dodge Durango Vehicles for law enforcement use by the White County Sheriff's Department in Sparta, Tennessee.

Information on the four (4) Dodge Durango vehicles as follows:

Year	Make	Model	Use Type
2024	Dodge	Durango	Marked - Patrol
2024	Dodge	Durango	Marked - Patrol
2024	Dodge	Durango	Marked - Patrol
2024	Dodge	Durango	Unmarked - Admin

The one (1) unmarked admin vehicle will be upfitted differently than the three (3) marked patrol vehicles.

C. Specifications

Any solution proposed in response to this request for proposals shall meet or exceed these specifications.

1. Marked – Patrol Vehicles

Bidders should purchase and install all equipment listed in Appendix A in the three (3) marked patrol vehicles. Installation should occur in a professional manner. All wiring should be concealed and the interior appearance of the vehicle should be left clean and neat. Installer will be liable for any damage to vehicle which occurs during the installation process.

2. Unmarked – Admin Vehicle

Bidders should purchase and install all equipment listed in Appendix B in the one (1) unmarked admin vehicle. Installation should occur in a professional manner. All wiring should be concealed and the interior appearance of the vehicle should be left clean and neat. Installer will be liable for any damage to vehicle which occurs during the installation process.

3. Specification Deviations

All equipment items listed are available on the open market for purchase and are not proprietary to a particular upfitting company. Therefore substitutions, while allowable, will be strictly limited and must be approved prior to the bid date by White County. To request a substitution, bidders must email a written request along with supporting documentation which indicates why the substitution would be in White County's best interest. Substitution requests should be submitted to finance@whitecountyttn.gov no later than 2:00pm Central Time on Wednesday, September 18, 2024. Requests received after this time and date will not be considered.

4. County Supplied Equipment

White County will supply the equipment shown below for installation in each of the three (3) marked patrol vehicles.

- a) Radar Unit – Stalker Radar DSR with all needed accessories, including mounts and cabling which are sold with the radar, will be provided.
- b) Single Cell Partition – Custom Cage Single Cell Partition with Cargo Barrier for Dodge Durango with all needed accessories, including brackets and hardware which are sold with the unit, will be provided.
- c) Printer – Brother PJ722-VK printer with all needed accessories will be provided.

Upfitter is responsible for supplying any ancillary items needed for proper installation of the county supplied equipment. Installation of these equipment items must occur in a similar professional manner to all other upfitting equipment installed.

D. Warranty

1. Installation Warranty

The upfitting company must supply a minimum 90-day warranty period against installation defects.

2. Equipment Warranty

Warranty applicable to the upfitter purchased and installed equipment must transfer to White County upon completion of the upfit. It is White County's desire that the awarded upfitting company be capable of performing warranty work for any of the purchased and installed components, if required.

E. Completion and Delivery

Bidders shall provide an estimated timeline for the beginning and completion of the upfitting following receipt of a purchase order from White County. White County, at its sole discretion, may withdraw the order at no cost if it is found that the upfitting company is unnecessarily delaying completion of the upfit project. Delays due to component manufacturer or supply chain issues excepted.

F. Upfitting Company Requirements

1. Experience

Any bidding company must have at least five (5) years of law enforcement vehicle upfitting experience. Bids from bidders who do not meet this criterion will not be considered.

II. Instructions for Request for Bids Responses

A. Compliance with RFB

Submissions must be in strict compliance with this Request for Bids. Failure to comply with all provisions of the RFB may result in disqualification.

Requests for additional information or clarifications by potential Bidders must be made in writing. Proposers should email requests for additional information or clarifications.

Requests for additional information or clarifications shall be sent to:

Chad S. Marcum
Director of Finance
White County, Tennessee
chad.marcum@whitecountyttn.gov

Prior to the due date, responses to inquiries and all RFB amendments White County deemed necessary will be issued and published on the solicitation web page. Proposers should not rely on any representations, statements, or explanations other than those made in any written addendum to this RFB. Where there appears to be a conflict between the RFB and any addenda issued, the last addendum issued shall prevail.

Addenda will be made available on the solicitation web page and it is solely the Bidder's responsibility to assure receipt of all addenda.

Solicitation Web Page is: www.whitecountyttn.gov/bids

B. Delivery of RFB Response

Submissions will be accepted by the White County Department of Finance no later than **2:00 p.m. September 24, 2024** (local time).

All documents shall be submitted to the following:

Chad S. Marcum
Director of Finance
White County Department of Finance
1 East Bockman Way, Room 204
Sparta, Tennessee 38583

All submissions must be written, sealed, and labeled as a response to this RFB. Submission by electronic means will not be accepted.

III. General Terms and Conditions

A. Bid Document

For certain projects White County will supply a bid form to be completed by the bidder. When such forms are issued, only bids returned with the proper forms will be accepted. Envelopes must be sealed and marked as a bid document. Any bid may be withdrawn prior to the day, date and time as set forth in the "bid invitation". On construction related bids, the envelope must contain the following information visible from the outside: TN License number, expiration date, classifications and limitations.

B. Electronic Transmissions

Electronic transmissions will not be accepted, except when in the course of the bidding process addendums or other notifications of errors on behalf of the owner places an undue hardship upon prospective bidders. Written notification by the owner must precede the acceptance of facsimile or email transmissions.

C. Bid Bond

For construction related bids, in excess of \$100,000 dollars, White County requires a bid bond equal to five percent of the total price of the bid. Contracts for the services of a construction manager shall require a bid bond in the amount of ten percent. White County may request bonds on other services or waive such bond requirements, as determined by the Director of Finance.

D. Performance Bond

For construction related bids, in excess of \$100,000 dollars, the White County requires a performance bond equal to one hundred percent of the contract price. White County may request bonds on other services, as determined by the Director of Finance.

E. Payment Bond

For construction related bids, in excess of \$100,000 dollars, White County requires a payment bond equal to one hundred percent of the contract price except as stipulated under T.C.A. §12-4-201. White County may request bonds for other services as determined by the Director of Finance.

F. Disclosures by Bidders

For construction bids in excess of \$25,000 interested bidders must include the following information on the outside of the envelope containing the bid document: Name, License number, Expiration date thereof, and license classification of the contractors applying to bid as stated in T.C.A. §62- 6-119. For construction bids less than \$25,000, the name only is required. White County maintains a drug- free workplace and requires all bidders for construction contracts to comply with T.C.A. §50-9-114.

G. Laws and Regulations

The bidder's attention is directed to the fact that all applicable state laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the contract throughout, and they will be deemed to be included in the contract the same as though herein written out in full. Bidders may be required to provide proof of valid business license and Workers Compensation Insurance if required by law.

H. Sub-contracts

The Bidder is specifically advised that any person, firm, or other party to whom it is proposed to award a sub-contract under this contract must be acceptable to White County.

I. Award of Contract

White County further reserves the right to reject any and all proposals, to waive any and all informalities and to negotiate contract terms with the successful proposer, and the right to disregard all non-conforming, non-responsive or conditional proposals. White County may conduct such investigations as it deems necessary to assist in the evaluation of any proposal to establish the responsibility, qualifications, and financial ability of the proposer, proposed sub-contractors and other persons and organizations to perform the work in accordance with the contract documents to the bidder who does not pass any such

evaluation to the owner's satisfaction. White County does not enter into contracts which provide for mediation or arbitration.

J. Retainage

White County will retain five percent (5%) of funds on construction contracts over \$500,000 dollars as per T.C.A. §66-34-104. White County may require the withholding of retainage on other contracts as deemed appropriate by the Director of Finance.

K. Title VI of the Civil Rights Act of 1964

All interested parties, without regard of race, color or national origin, shall be afforded the opportunity to bid and shall receive equal consideration. Title VI states "No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program activity receiving Federal financial assistance." White County strives to protect individuals' civil rights through active compliance with the requirements of Title VI.

L. Warranty

The vendor shall provide warranty information on the equipment, components, and items bid with the bid submittal.

M. Payments

Invoices or Applications of Payment that are submitted by the awarded bidder are required to provide accurate and current addresses. Payment terms shall be specified in the bid response, including any discounts for early payment. The Finance Department of White County discourages the practice of picking up checks in person, unless there is an emergency situation.

N. Errors in Bids

When an error is made in extending total prices, the unit bid price will govern. Carelessness in quoting prices or in preparation of bid otherwise, will not relieve the bidder. Erasures or changes to bids must be initialed. Any alteration, erasure, addition to or omission of required information, change of the specifications or bidding schedule, is made at the risk of the bidder.

O. Taxes

White County is tax exempt except where T.C.A. §67-6-209 shall be applicable.

P. Tie Bids

If two or more bidders submit identical bids and are equally qualified; selection shall be made at the discretion of the county based upon performance.

Q. Background Checks and Dress Code

For school related projects, White County reserves the right to require background checks, dress codes, and certain ethical standards of all employees on school property. At the discretion of the Director of Finance, this requirement may be extended to other non-school properties.

R. Specification Details

These specifications have been designed to meet a certain level of quality as well as to standardize certain components. In numerous places reference to specific brands of components may have been made. This has been done to establish a certain level of quality and in no way is an attempt to write out vendors of similar or equal equipment components.

IV. Advertisement for RFP

White County, Tennessee
Request for Bids
RFB No. 2024-0924-01-019

Take notice that the Director of Finance for White County shall accept sealed written bids for upfitting of law enforcement vehicles.

Proposals, bids, or responses must be submitted to the office of the Director of Finance, Room 204, White County Courthouse, Sparta, Tennessee, 38583, no later than 2:00 P.M. central time, September 24, 2024 at which time the proposals will be opened and considered.

Copies of bid documents may be obtained at whitecountyttn.gov/bids

The owner (White County) further reserves the right to reject any and all proposals, to waive any and all informalities and to negotiate contract terms with the successful bidder, and the right to disregard all non-conforming, non-responsive, or conditional proposals.

Chad S. Marcum
Director of Finance
Publication Date: 09/12/2024

V. RFB Response Form

Project: White County Law Enforcement Vehicle Upfit

Bid Date: September 24, 2024; 2:00p.m. Central Time

Company Name: _____

Address: _____

Phone Number: _____

Contact: _____

Email Address: _____

Base Bid:

Total Price: _____ Dollars.

(\$_____).

Estimated Timeline:

Calendar days from receipt of PO until upfit work commences: _____

Calendar days from beginning of upfit until completion: _____

Please include this page with the following items in your response:

- 1) Reference form (*required*)
- 2) Exception form (*if necessary*)
- 3) Iran Divestment Act Certification (*required*)

By signing below, I affirm that I am a duly appointed and authorized representative of the company named herein. Furthermore, acting on behalf the named company I acknowledge that I have read, understand, and agree to abide by all terms and conditions as outlined in this request for proposal unless otherwise properly and specifically noted.

Signature: _____

Title: _____

Date: _____

VI. References Form

Use this form to provide details of at least three (3) references with firsthand knowledge of your firm's ability to complete a project of this scope.

Reference #1:

Name of Client: _____
Procuring Entity (Federal Agency, State Agency, Local Government, Other)

Location (City, State): _____

Client Representative knowledgeable about the project work:

Name: _____ Title: _____

Phone: _____ Fax: _____ Email: _____

Reference #2:

Name of Client: _____
Procuring Entity (Federal Agency, State Agency, Local Government, Other)

Location (City, State): _____

Client Representative knowledgeable about the project work:

Name: _____ Title: _____

Phone: _____ Fax: _____ Email: _____

Reference #3:

Name of Client: _____
Procuring Entity (Federal Agency, State Agency, Local Government, Other)

Location (City, State): _____

Client Representative knowledgeable about the project work:

Name: _____ Title: _____

Phone: _____ Fax: _____ Email: _____

Attach additional pages as necessary.
White County reserves the right to contact the client representative for this project.

VII. Exception Form

Proposer has agreed to abide by all terms and conditions of this RFP, except for specific exceptions as noted below. If taking exception, please note the page and section number where exception is taken.

Use Additional Pages as Needed

VIII. Iran Divestment Act

In compliance with the Iran Divestment Act (State of Tennessee 2016, Public Chapter No. 817), which became effective on July 1, 2016, certification is required of all bidders on contracts over \$1,000.

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party hereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A. § 12-12-106.

I affirm, under penalties of perjury, this statement to be true and correct.

Date

Signature of Bidder

Company Name

A bid shall not be considered for award nor shall award be made where the foregoing certification has been complied with; provided, however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefor. White County may award a bid to a bidder who cannot make the certification, on a case-by-case basis if:

- 1) The investment activities in Iran were made before July 1, 2016, the investment activities in Iran have not been expanded or reviewed on or after July 1, 2016, and the person has adopted, publicized, and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or
- 2) White County makes a determination that the goods or services are necessary for White County to perform its functions and that, absent such an exemption, the County will be unable to obtain the goods or services for which the contract is offered. Such determination shall be made in writing and shall be a public document.

IX. Appendix A – Marked Patrol Car Equipment

Brand	Part Number	Description	Qty per Vehicle	Total Qty
Havis	C-EB25-MXP-1P	1-Piece Equipment Mounting Bracket, 2.5" Mounting Space, Fits Motorola XPR 4550	1	3
Havis	C-FP-2	2" Filler Plate	1	3
Havis	C-FP-15	1-1/2" Filler Plate	1	3
Havis	C-VS-1900-DUR-PM	Vehicle-Specific 19" Flat Console with PocketJet 6 & 7 Internal Printer Mount for 2021-2024 Dodge Durango Pursuit	1	3
Havis	C-EB40-WCS-1P	1-Piece Equipment Mounting Bracket, 4" Mounting Space, Fits Whelen Core-S Control System	1	3
Havis	C-FP-8	8" Filler Plate	1	3
Havis	C-FP-35	3-1/2" Filler Plate	1	3
Havis	C-FP-5	5" Filler Plate	1	3
Havis	C-MCB	Mic Clip Bracket	1	3
Havis	C-ARM-103	Armrest For Top Mount, Console, Large Pad	1	3
Havis	CUP2-1001	Self-Adjusting Double Cup Holder	1	3
Havis	C-HDM-204	8.5" Heavy-Duty Telescoping Pole, Side Mount, Short Handle	1	3
Havis	UT-1001	Universal Rugged Cradle for approximately 11"-14" Computing Devices	1	3
Havis	UT-1003-KIT	Expansion Lug Kit for Added Depth of Universal Rugged Cradle UT-1000 Series	1	3
Havis	C-MD-112	11" Slide Out Locking Swing Arm with Motion Adapter	1	3
Go Rhino	5202	5000 Series Push Bumper	1	3
Go Rhino	5202WHD	HD Wraparound Brush Guards	1	3
Setina	GK10342UHK	D T-Rail Mount 2 Universal Locks Handcuff Key	1	3
Setina	WK0514DUR11H	Window Barrier Steel Horizontal	1	3
PCTEL	NMO-60-300-M1-A	3/4" Mount, 25' RG58/U Mini-UHF installed	1	3
Pulse	LPT700800NMO	Black NMO Transit Antenna; 2 dBi; 740 – 866 MHz	1	3
Whelen	9XS8EEEE	Edge 48" Short Edge 9X Lightbar, 12V (Blue/White)	1	3
Whelen	MKAJ85	Adjustable Lightbar Strap	1	3
Whelen	C399S7H	Core-S Single Unit 100-Watt Siren and 100-Watt Howler with Integrated 3-Section Control Head and 21 Push-Buttons, 4-Position Slide Switch, Microphone with Extension Cable, 12VDC	1	3
Whelen	C399RK1	OBDII CANport Installation Kit	1	3
Whelen	SAK1	Heavy-Duty Universal "L" Mounting Bracket	1	3
Whelen	PSB01FCR	Strip-Lite Plus SOLO (Blue)	1	3

Request for Bids

RFB Number: 2024-0924-01-019

White County Law Enforcement Vehicle Upfit

Whelen	PSBKT90	90° Mounting Bracket for 1 Strip-Lite Plus Lighthouse	1	3
Whelen	WIONB	ION Wide Angle Series Super-LED Color (Blue)	2	6
Whelen	TLIB	ION T-Series (Blue)	2	6
Whelen	TLI2M	ION T-Series DUO (Blue/Amber)	2	6
Whelen	TLI3JC	ION T-Series TRIO (Red/Blue/White)	2	6
Whelen	CEM8	CenCom Core 8 Output, 4 Input WeCanX Expansion Module	1	3
Whelen	60CREGCS	6" Round 12 Diode Interior Light (Red/White)	1	3
Whelen	ARGES1	Arges Series Super-LED 360° Remote Control Spotlight 5° with Procelra Silicone Optic	1	3
Whelen	ARGCH1	Control Head for Arges, Bail Bracket	1	3
Whelen	ARG44AD	Arges Spotlight Driver Side Fender Mounting for Dodge Durango	1	3
Whelen	HSB23	Howler Speaker and Universal Mounting Bracket	1	3

X. Appendix B - Unmarked Admin Car Equipment

Brand	Part Number	Description	Qty per Vehicle	Total Qty
Setina	GK10342UHK	D T-Rail Mount 2 Universal Locks Handcuff Key	1	1
Setina	GF1092DUR11	T-Rail Free Standing Kit for Dodge Durango	1	1
Whelen	WIONB	ION Wide Angle Series Super-LED Color (Blue) - Front Grill	4	4
Whelen	60CREGCS	6" Round 12 Diode Interior Light (Red/White) - Front Driver Compartment	1	1
Whelen	SAK1	Heavy-Duty Universal "L" Mounting Bracket	1	1
Whelen	ISFW44Z	Inner Edge FST 10 Light for Dodge Durango	1	1
Whelen	ISSB	One SOLO Lighthouse for FST Series (Blue)	10	10
Whelen	D8	Dominator TIR3 8 Lamp (Blue) - Rear Window	1	1
Whelen	DBKT4	Dominator "L" Angle Mounting Bracket Kit	1	1
Whelen	SA315P	SA315 Series Speaker, Nylon Composite	1	1
Whelen	HHS4200	HHS Series Siren with WeCan Port and Hand Held Control	1	1
Whelen	HOWLER	Howler Low Frequency Tone Siren with 2 Speakers	1	1
Whelen	HWLRB23	Universal Mounting Bracket for Howler	1	1
Whelen	TLIB	ION T-Series (Blue) - 2 Bottom of Hatch; 2 Each Side of Rear Window; 2 Each Side of License Plate	6	6
Whelen	LSVBKT44	LINV2 Series Under-the-Side View Mirror Mount Kit for Dodge Durango	1	1
Whelen	LINSV2B	LINV2 Series Combination 180° Warning and Puddle Light (Blue)	2	2